

Application Date:	Residential Mechanical (HVAC) Permit Application <i>Please print legibly and complete all applicable sections.</i>		City of Superior Building Inspection Division 1316 N. 14 th St. Superior, WI 54880 Phone: 715-395-7288 Fax: 715-395-7346		
Logged In: (date and initial)					
Permit #:					
Parcel #:	PROJECT ADDRESS:		Contacted for Payment on:	By:	
Permit(s) Required:	<input type="checkbox"/> Construction	<input type="checkbox"/> HVAC	<input type="checkbox"/> Electric	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Excavation
Owner's Name(s)			Owner's Mailing Address		
Phone #:	Fax #/Phone #:	Email:			
Applicant is:	<input type="checkbox"/> Owner	<input type="checkbox"/> Contractor	<input type="checkbox"/> Agent		
Applicant Name & Business Name			Mailing Address		
Phone #:	Fax #/Phone #:	Email:			
WI Dept of Commerce HVAC Contr. License #	WI Dept of Commerce HVAC Qualifier License #	WI Dept of Commerce Master Plumber License #			
Designer/Architect/Engineer Name			Mailing Address		
Phone #:	Fax #/Phone #:	Email:			
State HVAC Contractor #:					
Location & Project Details (Check all that apply)					
Type of Structure:	<input type="checkbox"/> Single Family Dwelling	<input type="checkbox"/> Two Family Dwelling			
The HVAC unit serves:	<input type="checkbox"/> Single Family Dwelling	<input type="checkbox"/> Both Units of a Two Family Dwelling			
Reason(s) for Mechanical Work					
<input type="checkbox"/> Dwelling addition <input type="checkbox"/> Dwelling alteration <input type="checkbox"/> Energy efficiency upgrade <input type="checkbox"/> Relocation of Mechanical Equipment <input type="checkbox"/> Repair or replacement of damaged mechanical equipment due to fire or flood <input type="checkbox"/> Repair or replacement of damaged mechanical equipment due to wear, impact, Acts of God or other similar circumstance <input type="checkbox"/> Other					
Heating System					
Work Type (check all that apply)	<input type="checkbox"/> New	<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration	<input type="checkbox"/> Replacement	<input type="checkbox"/> Conversion
Indicate below the number of fixtures to be installed, altered, replaced or relocated					
System Type	Quantity	System Type	Quantity		
Boiler		Electric Resistance, Baseboard			
Forced Air Furnace		Heat Pump			
Fireplace		Wall mounts, Space heaters			
Cooling System					
Work Type (check all that apply)	<input type="checkbox"/> New	<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration	<input type="checkbox"/> Replacement	<input type="checkbox"/> Conversion
Indicate below the number of fixtures to be installed, altered, replaced or relocated					
System Type	Quantity	Output (BTU)	Min. Efficiency Rating		
Central Air					
Mini Split					
Other					

Venting

Heating Unit(s) BTUs: <input type="checkbox"/> Natural venting <input type="checkbox"/> Direct venting <input type="checkbox"/> Power/Mechanical venting <input type="checkbox"/> Other _____				
Other BTUs vented through chimney:	Existing chimney flue size:	Total BTU's vented through chimney:	Note: All chimneys shall be sized per the BTU's that are being vented per the Nat'l Fuel/Gas Code or other as applicable.	
Is Chimney being lined? <input type="checkbox"/> Yes <input type="checkbox"/> No	Liner Size:	Type:	Mfr.:	

Please provide a descriptive summary of the proposed project:

This project will also include:	Other Contractor Information	Phone #
<input type="checkbox"/> Electrical work		
<input type="checkbox"/> Plumbing work		
<input type="checkbox"/> Building work		
<input type="checkbox"/> Gas Piping		

PROJECT COST: \$

Fee Summary	Permit Fees	Quantity	Sub-Total	This space for office use.
Heating unit regardless of fuel type or energy source	\$60.00			
Duct System (over 15 feet of duct length)	\$60.00			
Air Exchange System	\$60.00			
Fireplace	\$60.00			
In-floor Heating Tubing	\$60.00			
Unit Heater	\$60.00			
Air Conditioner (not window unit)	\$60.00			
Heat Pump	\$60.00			
Gas Piping and Pressure Test	\$60.00			
Kitchen Exhaust Fan	\$60.00			
Bathroom Exhaust Fan	\$60.00			
Receipt#	Rcv'd by:	Grand Total:		

- The applicant agrees to comply with all applicable codes, statutes and ordinances and with the conditions of this permit; understands that the issuance of the permit creates no legal liability, expressed or implied, on the City Agent/Inspector, Department or Municipality; and certifies that all the above information is true and accurate.
- Approval or disapproval of plans shall be based upon review of written and graphic information submitted.
- Changes made during construction shall be based upon approved revisions to plans.
- Any change in the conditionally approved plans shall be approved by this department before said changes are implemented.
- It is expressly understood by the project owner(s) and/or contractor(s) that by issuance of this permit any City Agent/Inspector shall be allowed to inspect at reasonable times any construction work through the final inspection.
- Failure to allow access to the premises for such inspection(s) shall result in revocation of this permit.

This is a Mechanical (HVAC) Permit application only – not a permit to proceed.

Applicant Signature _____ Print Name _____ Date: _____

- I certify that the information provided on this form is complete and accurate.

Approvals

Permit Issued By:	Cert No.:	Date:
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Conditions of Approval	This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. <input type="checkbox"/> See attached for conditions of approval.
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Called In To Whom:	By:	Date:	Time:
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NOTES: Mechanical (HVAC) permit application and fees for new construction of a one- or two-family dwelling unit or an addition to a one- or two-family dwelling are included within the combination permit application and permit fees.

Home owners may install or service HVAC equipment within a new or existing one-family dwelling unit that they occupy or intend to occupy.

Home owners may not install new gas piping within new one- or two-family dwellings. Home owners may only install minimum gas piping in accord with SCO 34-108 (e) within existing single family dwellings that they occupy.