

Application Date:	<h2 style="margin:0;">Residential</h2> <h3 style="margin:0;">New Construction/Addition</h3> <h3 style="margin:0;">Building Permit Application</h3> <p style="margin:0;"><i>Please print legibly and complete all applicable sections.</i></p>			City of Superior Building Inspection Division 1316 N. 14 <sup>th</sup> St. Superior, WI 54880 Phone: 715-395-7288 Fax: 715-395-7346															
Logged In: (date and initial)																			
Permit #:																			
Parcel #:	Project Address:			Municipality # 16-281															
<b>Owner's Name(s)</b>			<b>Owner's Mailing Address</b>																
Phone #:		Fax #/Phone #:		Email:															
Applicant is: <input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Agent																			
<b>Applicant Name &amp; Business Name</b>			<b>Mailing Address</b>																
Phone #:		Fax #/Phone #:		Email:															
State License/Registration Types & Numbers:																			
<b>Designer/Architect/Engineer Name</b>			<b>Mailing Address</b>																
Phone #:		Fax #/Phone #:		Email:															
State License/Registration Types & Numbers:																			
<b>1. Additional Contractors (Required)</b>			Contractor's WI Dept. of SPS Business License/Registration #																
Electrical Contractor Business Name:																			
Plumbing Contractor Business Name:																			
HVAC Contractor Business Name:																			
<b>2. Project Information</b>		<b>5. Occupancy</b>		<b>7. Stories</b>		<b>9. Foundation Type</b>			<b>13. Project Location Information</b>										
<input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Move <input type="checkbox"/> New Basement <input type="checkbox"/> New Slab		<input type="checkbox"/> Single Family <input type="checkbox"/> w/attached garage <input type="checkbox"/> Two Family <input type="checkbox"/> w/attached garages <b>6. Wall Construction</b> <input type="checkbox"/> Wood Frame <input type="checkbox"/> Steel <input type="checkbox"/> ICF <input type="checkbox"/> Timber/Pole <input type="checkbox"/> Other:		<input type="checkbox"/> 1 Story <input type="checkbox"/> 2 Stories <input type="checkbox"/> Bi-Level <input type="checkbox"/> Other : <input type="checkbox"/> Plus Basement		<input type="checkbox"/> Plain Concrete <input type="checkbox"/> Reinforced Concrete <input type="checkbox"/> Masonry (CMU or Block) <input type="checkbox"/> Treated Wood <input type="checkbox"/> ICF <input type="checkbox"/> Pad & Post		Lot Size                    sq. ft. <input type="checkbox"/> One or more acres of soil will be disturbed.  <table style="width:100%; border:none;"> <tr> <td rowspan="2" style="border:none; text-align:center; vertical-align:middle;">Setbacks</td> <td style="border:none;">Front</td> <td style="border:none;">ft.</td> <td style="border:none;">Rear</td> <td style="border:none;">ft.</td> </tr> <tr> <td style="border:none;">Left</td> <td style="border:none;">ft.</td> <td style="border:none;">Right</td> <td style="border:none;">ft.</td> </tr> </table>			Setbacks	Front	ft.	Rear	ft.	Left	ft.	Right	ft.
Setbacks	Front	ft.	Rear	ft.															
	Left	ft.	Right	ft.															
<b>3. Construction Type</b>		<b>8. Use</b>		<b>10. HVAC Equipment</b>			<b>14. Sewer</b>		<b>15. Water</b>										
<input type="checkbox"/> Site Built <input type="checkbox"/> Mfd. Per WI UDC <input type="checkbox"/> Mfd. Per US HUD		<input type="checkbox"/> Seasonal <input type="checkbox"/> Permanent <input type="checkbox"/> Other:		<input type="checkbox"/> Furnace <input type="checkbox"/> Radiant Baseboard <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central AC <input type="checkbox"/> Fireplace <input type="checkbox"/> Other			<input type="checkbox"/> Municipal <input type="checkbox"/> Sanitary Permit #		<input type="checkbox"/> Municipal <input type="checkbox"/> On-site Well										
<b>4. Area Involved (sq. ft.)</b>		Unit 1	Unit 2	Total		<b>16. Estimated Building Cost w/o Land (Incl. all trades)</b>													
Finished Basement						\$													
1 <sup>st</sup> Floor Living Area																			
2 <sup>nd</sup> Floor Living Area																			
Total Finished Area																			
Unfinished Basement																			
Garage																			
Porch/Deck																			
Total Other Areas																			
<b>Proposed Start Date</b>		<b>Proposed Date of Completion</b>		<b>12. Heat Loss</b>															
				_____ BTU/HR Total Calculated Envelope and Infiltration Losses (Available from "Total Heating Load" on REScheck report)															
Describe any unusual circumstances regarding this project: _____																			

Fee Summary			Sub-Total	<i>This space for office use.</i>
New	\$1,000.00 Base Fee		\$	
Addition	\$300.00 Base Fee		\$	
Total Finished Area	sq. ft.	x \$0.50	\$	
Total Non-Finished Area	sq. ft.	x \$0.25	\$	
New Manufactured Home	\$500.00		\$	
Manufactured Home Change-out	\$250.00		\$	
Early Start Footing/Foundation	\$2,000.00		\$	

Approvals				WI Permit Seal #
SAMP Approved	Site Plan Approved	Zoning Approved	Permit Issued By:	
			Cert.#	
Date:	Date:	Date:	Date:	
<b>Conditions of Approval</b>	This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. <input type="checkbox"/> See attached for conditions of approval.			
<hr/> <hr/> <hr/>				
<ul style="list-style-type: none"> <li>I certify that the information provided on this form is complete and accurate.</li> </ul>				
Receipt #	Rcv'd By:	<b>Grand Total</b>		

**Additional Contractor Information**

<b>Electrical Contractor Business Name:</b>				Contractor's WI Dept. of SPS Business License/Registration #:			
Contractor's Address:			City:		State:	Zip:	
Contractor Phone Number(s):			Email:				
Wisconsin Master Electrician's Name			Wisconsin Master Electrician #:				
<b>Plumbing Contractor Business Name:</b>							
Contractor's Address:			City:		State:	Zip:	
Plumbing Contractor Phone Number(s):			Email:				
Wisconsin Master Plumber's Name			Wisconsin Master Plumber #:				
<b>HVAC Contractor Business Name:</b>				Contractor's WI Dept. of SPS Business License/Registration #:			
Contractor's Address:			City:		State:	Zip:	
Contractor Phone Number(s):			Email:				
Contractor's Contact Name			WI HVAC Qualifier # (if applicable):				
<b>Excavation Contractor Business Name:</b>							
Contractor's Address:			City:		State:	Zip:	
Contractor Phone Number(s):			Email:				
Contractor's Contact Name			City of Superior Contractor's License #:				
<b>Manufactured Home Installer Business Name(s):</b>				Contractor's WI Dept. of SPS Business License/Registration #:			
Contractor's Address:			City:		State:	Zip:	
Contractor's Phone Number(s):			Email:				
Contractor's Contact Name							
<b>Other Name(s):</b>							
Address:			City:		State:	Zip:	
Phone Number(s):			Email:				
Contact Name							

## City of Superior Residential Permits Conditions and Provisions Version 3-12-15

**SPS 305.31 Dwelling contractor. (1) GENERAL.** Pursuant to s. [101.654 \(1\) \(a\)](#), Stats., no person may obtain a building permit for a one- or two-family dwelling unless the person complies with all of the following, except as provided under s. [101.654 \(1\) \(b\)](#) and [\(c\) 2.](#), Stats.:

- (a) Holds one of the following credentials issued by the department:
  - 1. A dwelling contractor certification.
  - 2. A dwelling contractor — restricted certification.
- (b) Holds or engages, as an employee, a person who holds a certification issued by the department as a dwelling contractor qualifier.  
**Note:** Section [101.654 \(1\) \(b\)](#), Stats., exempts an owner of a dwelling who resides or will reside in the dwelling and who applies for a building permit to perform work on the dwelling from obtaining a dwelling contractor financial responsibility certification.

**SPS 305.70 HVAC contractors. (1) GENERAL.**

- (a) Except as provided in par. (b), pursuant to s. [101.178 \(2\)](#), Stats., no person, entity, or business may engage or offer to engage in installing or servicing heating, ventilating, or air conditioning equipment, unless the person, entity, or business holds a registration issued by the department as a registered HVAC contractor.
- (b)
  - 1. A person, entity, or business is not required to hold a registration as a registered HVAC contractor to service existing heating, ventilating, air conditioning, or refrigeration equipment within facilities or properties owned by the person, entity, or business.
  - 2. A person, entity, or business is not required to hold a registration as a registered HVAC contractor to install or service heating, ventilating, air conditioning, or refrigeration equipment within a dwelling owned by the person, entity, or business and in which the person, entity, or business resides or will reside.
  - 3. A person, entity, or business is not required to hold a registration as a registered HVAC contractor for electrical or plumbing work associated with the installation or servicing of the HVAC equipment or systems.

**State Statute 145.06 License or registration required; exemptions.**

- (1)** (a) No person may engage in or work at plumbing in the state unless licensed to do so by the department. A master plumber may work as a journeyman. No person may act as a plumbing apprentice or pipe layer unless registered with the department.
- (b) No public utility shall engage in or perform plumbing unless exempted by sub. (4).
- (2)** No person shall install plumbing unless at all times a licensed master plumber is in charge, who shall be responsible for proper installation. Licenses shall be issued only to individuals and no license shall be issued to or in the name of any firm or corporation. No such license shall be transferable. It is unlawful for any licensed master plumber to allow the use of his or her license, directly or indirectly, for the purpose of obtaining local permits for others or to allow the use of his or her license by others to install plumbing work.
- (3)** Each member or employee of a partnership or limited liability company or each officer or employee of a corporation engaging in the business of superintending plumbing installations shall be required to apply for and obtain a master plumber's license before engaging in the work of superintending plumbing installations.
- (3m)** No person may test the performance of cross-connection control devices when the test is required by the department unless he or she is registered with the department as a cross-connection control tester.
- (4)** This section shall not apply to:
  - (a) Plumbing work done by a property owner in a one-family building owned and occupied by him or her as his or her home or farm building, except where such license is required by local ordinance.

**SPS 305.40 Electricians.** (1) Except as provided under s. [101.862 \(4\)](#), Stats., no person as of April 1, 2013 may install, repair or maintain electrical wiring unless the person holds a license or registration issued by the department as one of the following:

- (a) A licensed master electrician.
- (b) A licensed residential master electrician.
- (c) A licensed journeyman electrician.
- (d) A licensed industrial journeyman electrician.
- (e) A licensed residential journeyman electrician.
- (f) A registered beginning electrician.
- (g) A registered electrical apprentice.
- (h) A registered industrial electrical apprentice.
- (i) A registered residential electrical apprentice.

**Note:** Due to [2013 Wisconsin Act 4](#), the April 1, 2013, date in this section is extended to April 1, 2014.

**SPS 305.327 Manufactured home installer. (1) GENERAL.**

- (a) Except as provided in par. (b), beginning on January 1, 2007, pursuant to s. [101.96](#), Stats., no person may install a manufactured home onto a foundation or other support system unless the person complies with one of the following conditions:
  - 1. The person holds a license issued by the department as a licensed manufactured home installer.

2. The person is under the general supervision of another person who holds a license issued by the department as a licensed manufactured home installer.

(b) 1. The owner of a manufactured home who will reside in the home may install his or her own manufactured home without holding a license as a licensed manufactured home installer. This exemption does not apply to the owner who contracts for or otherwise arranges for the installation.

**Superior Code of Ordinances Sec. 34-102 Responsibility to call for inspection.**

It is the responsibility of the permit applicant and owner to notify the building inspector that the construction or installation is ready for inspection. It is not the responsibility of the building inspector to track or estimate the time interval before the next inspection is needed, nor to notify the permit applicant that the permit has expired.

**SPS 320.09 (6) REQUIRED DATA.** (a) All plans submitted for approval shall be accompanied by sufficient data, calculations and information to determine if the dwelling will meet the requirements of this code.

**Cautionary Statement to Contractors for Projects Involving Buildings Built Before 1978**

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to <http://www.dhs.wisconsin.gov/lead/> for details of how to be in compliance.

**Cautionary Statement to Owners Obtaining Building Permits**

State Statute 101.65(1r) requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654(2)(a), the following consequences might occur:

- (a) The owner may be held liable for any bodily injury to or death of others or for damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.
  
- (b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two-family dwelling code or an ordinance enacted under sub. (1)(a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

**Wetlands Notice to Permit Applicants**

You are responsible for complying with state and federal laws concerning the construction near or on wetland, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural resources service center.

**Additional Responsibilities for Owners of Projects Disturbing One or More Acres of Soil**

I understand that this project is subject to Ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

Owner's Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Permit does not provide relief.** It is understood and agreed that if the application is approved, permit shall be granted and conditioned not as a means of relief from any prior or current correction notice issued upon the owner or its applicant, but to authorize the timely completion of all work described on such application in accordance with all applicable codes, ordinances, and standards in effect at the time of such permit issuance within the time period allotted for completion of such work as established by the correction notice.

**Contractor Credential Requirements.**

All contractors shall possess an appropriate contractor credential issued by the Wisconsin Department of Safety and Professional Services. Contractors are also required to only subcontract with contractors that hold the appropriate contractor credentials.