



SUPERIOR

W I S C O N S I N

Living up to our name.

Human Resources Department
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April 8, 2014

****AMENDED AGENDA****

TO: Members of the Human Resources Committee: Bob Finsland, Denise McDonald, Mike Herrick, Esther Dalbec (Alternate)

FROM: Cammi Koneczny, Human Resources Director *Cammi*

Please be advised that the Human Resources Committee meeting has been scheduled for ****MONDAY, April 14th, 2014 at 4:00 P.M. in Board Room 204 of the Government Center Building.**

- 1) Approve Updated Job Descriptions:
 - A) Parts & Materials Clerk
 - B) Library Manager Circulation Services
 - C) Library Manager Technical Services
 - D) Library Clerk
 - E) Library Assistant
- 2) Approve Request to Fill Positions:
 - A) Parts & Materials Clerk *with proposed increased wage range.*
 - B) GIS Student Worker
 - C) Firefighter
- 3) Approve Library Request to Fill & Change Positions as Follows:
 - A) Hire two PT (13 hours/week) Library Clerks
 - B) Reclassify current FT Librarian I to Librarian II
 - C) Increase hours of current PT Librarian I from 13 to 22 hours/week
 - D) Increase hours of current PT Library Page from 4 to 7 hours/week
- 4) Approve Extension of Acting Public Works Superintendent.
- 5) Receive and File Monthly Personnel Report for March 2014.

The Human Resources Committee may convene into Closed Session under Wisconsin Statute 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

cc:

Mayor Hagen
Common Council
City Attorney Prell
City Clerk Office
Terri Kalan
Jean Vito
Charles LaGessee
Matt Markon
Nick Alexander
Steve Panger
Chris Bronson

Jason Serck
Jeff Goetzman
Todd Janigo
Mary Morgan
John Krivinchuk
Nathan Johnstad
Len Moen
Brad Theien
Dan Curran
Susan Heskin
Debbie Bergstrom

Steve Roberts
Chris Carlson
Jon Shamlu
Chris Daube
Mark Simmonds
Lee Sandok-Baker
Tom LeSage, #74
Brad Esler, #27
Paul Graden
Paul Kennelly
Mike Nowicki, Youth Councilor

Superior Telegram-Shelley Nelson
Duluth News Tribune
WDSM Radio
WEBC Radio
KDAL Radio
PEGA
True North TV
Government Center Posting
Public Library Posting

In Compliance with Wisconsin Open Meeting Law, this agenda was Posted/Faxed/Mailed.

Notice is hereby given that a majority of the members of the common council may be present at the meeting, and although this may constitute a quorum of the common council, the council will not take any action at this meeting.

The City of Superior complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Human Resources Office at (715) 395-7210 by 4:00 p.m. on the day prior to the scheduled meeting. The City will attempt to accommodate any request depending on the amount of notice we receive. TTY (715) 395-7521.