

Finance Committee Proceedings
City of Superior
April 11, 2013

Members Present: Mike Herrick and Bob Finsland
Members Excused: Dan O'Neill, Tom Bridge and Dan Olson
Staff Present: Jean Vito, Dan Zuchowski, Chris Bronson and Jean Dotterwick

Mike Herrick called the meeting to order at 4:39 pm with a quorum present.

1. Approval of March 14, 2013 Finance Committee Minutes

Motion was made by Mike Herrick, seconded by Bob Finsland and carried to approve the March 14, 2013 Finance Committee Minutes.

2. Internal Auditor Activity Summary

Internal Auditor Chris Bronson provided a summary of his activities in March beginning with the preparation for the auditors. He also is working with SpringBrook regarding summarizing ordinance violations in the building permit module. Progress of the recycling effort is paying off as the annual recycling report to the Department of Natural Resources indicates the City exceeded the per capita standard for the first time.

Motion was made by Bob Finsland, seconded by Mike Herrick and carried to receive and file the March 2013 Internal Auditor Activity Summary

3. All Checks Register – March 2013

Motion was made by Bob Finsland, seconded by Mike Herrick and carried to receive and file the March All Checks Register.

4. March 2013 Financial Statement

Motion was made by Bob Finsland, seconded by Mike Herrick and carried to receive and file the March Financial Statement.

5. General Financial Overview

Finance Director Jean Vito spoke to the Committee membership regarding the landfill team helping Patti Soliday (PS Advertising) to get informational material distributed to the public on the financial landfill issues and the capital project. Director Vito indicated the overview of 2013/2014 Tax Levy and Shared Revenue was reviewed at the last meeting.

Having no other business, **motion** was made by Bob Finsland, seconded by Mike Herrick and carried to adjourn the Finance Committee Meeting at 4:50 pm.