



SUPERIOR

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Parks, Recreation & Forestry

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TO: Parks and Recreation Commission Members

FROM: Linda M Cadotte, Director 

DATE: June 21, 2019

RE: **Parks and Recreation Commission Meeting Agenda**
Thursday, June 27, 2019 – 5:00 p.m.
Room 204, Government Center

The Parks and Recreation Commission mission statement is: To fairly and equitably develop, maintain and improve its programs and entities.

Please make every effort to attend. Please call if you are unable to attend.

1. Approval of May 23, 2019 meeting minutes
2. Bike loop trails off Millennium Trail
3. North 21st Street Boat Launch lighting
4. Playground surfacing – Billings, Heritage and Harbor View Parks
5. Park signage
6. CDBG 2020 grant application
7. Parks, Recreation & Forestry Director's Report

Next meeting date: July 25, 2019 at 5 p.m.

Notice is hereby given that a majority of the members of the Common Council may be present at the meeting, and although this may constitute a quorum of the Common Council, the council will not take any action at this meeting
The City of Superior complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact Parks and Recreation at (715) 395-7270 or by email: parks@ci.superior.wi.us by 4:30 p.m. on the day prior to the scheduled meeting. The City will attempt to accommodate any request depending on the amount of notice we receive.
In compliance with Wisconsin Open Meetings Law, this agenda was posted: Government Center, Court House, & Public Library, Emailed to: Daily Telegram, Public Library, June 21, 2019.

PARKS AND RECREATION COMMISSION

May 23, 2019

Room 204, Government Center

Members Present: Keith Kern, Gene Rosburg, Brittany Berrens Markgren, Elizabeth Norén, Tom Wondolkowski, Ruth Ludwig

Members Excused: Jemal Broussard

Also Present: Linda Cadotte, Angie Harker, Sue Wegener, Todd Campbell, Henry Campbell, Tim Kostner, Scott Kylander-Johnson, Jane Anklam, Jim Anklam, Kyle Carlson, Nick Pristash, Gerry Olson, Tom White

1. Election of officers.

MOTION by Ludwig, seconded by Norén, and carried to appoint Kern as chair.

MOTION by Rosburg, seconded by Norén, and carried to appoint Berrens Markgren as vice-chair.

2. Approval of April 25, 2019 meeting minutes

MOTION by Rosburg, seconded by Ludwig, and carried to approve the Parks and Recreation Commission minutes of April 25, 2019.

3. Superior Municipal Forest Trails – Senior Project presentation

Henry Campbell, a senior student at Marshall School gave his senior project presentation which outlined establishing mountain bike trails in the Superior Municipal Forest. Campbell gave a PowerPoint presentation and also distributed maps and reviewed the one existing trail (Pokegama) and his proposed trails. He indicated he has met with COGGS members (Cyclists of Gitchee Gumees Shores) which is a volunteer-run organization. Two of their members were in attendance and also spoke about trail construction and maintenance and explained that due to trail projects in Duluth, their group isn't able to commit to any construction of Superior Municipal Forest trails at this time. Campbell has also met with Parks, Rec and Forestry Director Linda Cadotte. He presented his ideas to begin by first constructing spur trails off the Millennium Trail, with an eventual expansion around all of Dwight's Point. He stated that material costs for trail building would involve wood, for building water crossings and gravel for certain portions of trail. He presented the idea of a community build, which could be sponsored by local businesses. He also reviewed the environmental impact, which he indicated to be smaller compared to other uses such as ATV and horseback riding and hiking. He indicated the trails could be multi-use as well to accommodate hiking and possibly snowshoeing and fat tire biking in the winter and would be suitable for beginners to experts. Commissioners commended Campbell on his project and indicated that although there are currently a number of parks and rec projects underway, it would be the hope that the development of these trails could be further explored in the future.

4. Disc golf – Superior Municipal Forest

Cadotte distributed a Memorandum of Understanding (MOU) that was received from the Lake Superior Disc Golf Community. She indicated that about a dozen people attended the recent

public meeting about the course and those in attendance were generally in favor of its development. After a discussion, Cadotte suggested and the commission recommended that the group proceed with constructing the first nine holes this year, as laid out on the map, with pins 1 – 6, then 16 will be 7, 17 will be 8 and 18 will be 9. It was felt that starting with nine pins will give the city a good idea about the amount of maintenance that will be required, how much use the course will get, etc. This is also a low impact area as far as construction of the course as most of the first half follows the ski trails.

MOTION by Kern, seconded by Ludwig, and carried to approve moving forward with constructing the first nine holes of the disc golf course as outlined in the discussion and approving the MOU with the Lake Superior Disc Golf Community.

5. Naming of park bench

Cadotte reviewed the department's naming policy and explained the Environmental Services Division purchased a plaque and bench to dedicate to Diane Nelson, an employee that recently retired from that division (the bench is located at the Poplar Avenue stormwater pond). The plaque was presented to Nelson at her retirement party, but the purchase and dedication had not received prior approval from the Parks and Recreation Commission.

MOTION by Rosburg, seconded by Norén, and carried to approve moving forward with installing the plaque on the bench at the Poplar Avenue stormwater pond.

6. North 21st Street Boat Launch Lighting

Cadotte explained that she had received a complaint from a fisherman about the lack of lighting and potential for theft from vehicles at the North 21st Street boat launch. Kern, who represents the 9th district agreed that the area is dark and in need of additional lighting and he has received calls about this as well. Cadotte presented a proposal from Superior Water Light and Power (SWLP) to install additional lighting at a cost of \$5,600, with monthly fees of approximately \$13 per light. The project would entail removing some trees, including a dying maple and a cluster of birch. Commissioners voiced concerns about the removal of healthy trees and also about having overhead power lines in that area. After discussion they requested additional information be brought back including how many trees will be removed, how high the poles/overhead lines will be and police reports regarding incidents at the boat launch.

MOTION by Wondolkowski, seconded by Ludwig, and carried to postpone action on the North 21st Street Boat launch lighting until the next meeting.

7. Pickleball lines – Barker's, Allouez & Central

Cadotte indicated that the department has received about a dozen requests for pickleball courts in the city, therefore lines will be painted and nets chained at the following tennis courts: Barker's, Allouez and Central. The addition of lines and nets will not interfere with those wanting to play tennis. Paddles will be added at Central Park as the Summer Playground Program will be held there.

MOTION by Kern, seconded by Wondolkowski, and carried to approve the painting of pickleball lines at Barker's, Allouez & Central Park tennis courts.

8. Comprehensive Outdoor Rec Plan

Cadotte explained that feedback received from commissioners is being incorporated into the plan. The next step is for the City Council to approve the plan. Cadotte indicated that commissioners could forward any additional recommended changes to her prior to her submitting it to the Council.

MOTION by Wondolkowski, seconded by Berrens Markgren, and carried to approve the Comprehensive Outdoor Rec Plan including any other changes that might come forward.

9. Woodstock Bay & Pokegama Landing Design

Cadotte distributed and discussed the final designs for the landings, which were completed after stakeholder and public meetings. The next step would be to work with the Lake Superior Estuarine Research Reserve to write another grant to complete the project next year. It is an estimated \$1.3 million cost for Woodstock Bay and \$90,000 for Pokegama Bay. The floating boardwalk option in itself would cost an additional \$250,000, therefore the boardwalk and trail portion may be broken out as a separate grant.

MOTION by Kern, seconded by Ludwig, and carried to approve the Woodstock Bay & Pokegama Landing Designs.

10. Parks, Recreation & Forestry Director's Report

Winter Skating Program Coordinator Tom White reviewed winter program highlights and spoke about the four core rinks. He also summarized survey results and the city learned that 32% of those visiting the rinks borrowed skates. This year's skate drive was successful. Also of interest was that 97% of participants indicated they drove or are driven to the rinks and the main factor that is considered when visiting a rink is the quality of ice. Commissioners received White's full PowerPoint presentation with their agenda packet. Administrative Assistant Angie Harker gave an update on the cross country ski pass sales, which were up this year due to significant snowfall and the skiers coming to our trails as they enjoy our seven day per week grooming. Cadotte mentioned that some skiers have recommended a slight increase in ski pass fees. It was suggested that this be brought back to the October meeting for discussion.

The meeting adjourned at 6:28 p.m.

The next Parks & Recreation Commission meeting will be held Thursday, June 27th at 5:00 p.m.

Minutes submitted to the Council Meeting of June 18, 2019.