

PLAN COMMISSION Minutes

September 20, 2023 Regular Meeting

The meeting was called to order by Chair Paine at 4:01 pm on September 20, 2023 in Government Center Room 270.

1 ROLL CALL

PRESENT: *Jim Paine, Brent Fennessey, Lindsey Graskey, Laura Gapske, Brian Finstad, Anne Porter*

VIRTUAL:

ABSENT: *Garner Moffat*

CITY STAFF PRESENT: *Director Serck, Tech Becken*

OTHERS PRESENT: *Shelly Nelson, Ed Schultz, Adam DeMeyer (virtual)*

2 APPROVAL OF MINUTES

2.1 Plan Commission Minutes from August 16, 2023

Commissioner Paine requested a redundant line in the minutes to be struck in the motion line of the Special Use Permit section. The commission agreed it was appropriate to strike.

MOTION to approve August 16, 2023, minutes by Commissioner Fennessey, seconded by Commissioner Finstad. Carried.

3 OLD BUSINESS

4 NEW BUSINESS

4.1 Eliason Vacation Request Review and Recommendation

Director Serck explained the Eliason vacation request as one that had met the application and signature requirements. At the request of commission, Serck explained the basic nature of vacating an unimproved street and unimproved alley. Commissioner Gapske asked for clarification on use. Director Serck clarified that 'light gardening' would be what Eliason hoped to do with the property that was added to her parcels through the vacation process. He explained that in other situations, vacations are used to allow parcels to be combined to allow for additional square feet for building structures. Structures cannot be built on the vacated areas themselves, but through unifying the parcel, more space then is buildable.

MOTION to recommend the vacation application to the City Council by Commissioner Gapske, seconded by Commissioner Finstad. Carried.

4.2 Small Business Grant Application Q3 Review & Recommendation

- a. *Schultz's Sports Bar 23-09*
- b. *Pudge's Tavern 23-10*

Tech Becken introduced the Q3 applications with a combined ask of \$17,172.05 and explained that the commission had over \$100,000 in funds they could allocate, due to roll over from 2022 and a general lower application rate. Becken shared that staff were reaching out to businesses through future articles and events in Superior and were working with business owners as they had questions about the program.

Commissioner Gapske asked if the applicants had anything to add. Commissioner Paine invited Ed Schultz to speak. Schultz reiterated his ask was the same and the HVAC system needed updating. Commissioner Paine invited Adam DeMeyer to speak. DeMeyer shared his group recently purchased Pudge's and were working on making improvements, including finishing the siding on the back of the building and updating stools that were well used and mismatched.

MOTION to approve both applications and recommend to the City Council by Commissioner Fennessey, seconded by Commissioner Porter. Carried.

5 ADJOURNMENT

Meeting adjourned at 4:15

Respectfully submitted by Stephanie Becken.