

Finance Committee Proceedings  
City of Superior  
July 14, 2022

Members Present: Jack Sweeney, Tylor Elm and Jenny Van Sickle  
Staff Present: Jean Dotterwick, Deb Kamunen, Jim Paine, Camila Ramos, Shana Ross and Thor Trone  
Others Present: Shelley Nelson, Terry Bishop, Chris Astrella, Tom Wondolkowski, Ben Damberg, Megan Myrick, Atanas Prchev  
Members Excused: Mike Herrick

Jack Sweeney called the meeting to order at 4:30 pm with a quorum present. Attendance was done by sign in and virtual meeting.

1. Approval of June 09, 2022 Finance Committee Meeting Minutes.

**Motion** was made by Tylor Elm, seconded by Jenny Van Sickle and carried to approve the June 09, 2022 Finance Committee Meeting Minutes.

2. Application for Sewage Billing Adjustment – Terrance & Lucy Bishop.

Terrance Bishop spoke to the Committee regarding the sewage credit request of \$7,706.91 at his property located at 206 N. 59<sup>th</sup> Street. While he and his wife were wintering in Arizona, Superior Water, Light and Power (SWLP) indicated the back-up sump pump went on and there was an increase in water usage of 741,305 gallons of water used between January and April 2022. SWLP stated the water did not enter the sewer system. The owner's children had been in the home multiple times each week and they also had Belknap Plumbing come in to check out everything. The City plumbing inspector, Richard Campbell also inspected the home and could find no problems. No leaks could be found and no evidence of running water. SWLP checked the meter and could find no problem. There was no evidence of water and it stopped running on its own. A question and answer period followed.

**Motion** was made by Tylor Elm, seconded by Jack Sweeney and carried to hold in Committee for further information from Terrance Bishop and the City.

3. Held in committee from March 10, 2022 meeting: Discussion and proposal to change ordinance restructuring garbage collection and disposal rates for Commercial and Residential customers.

**Motion** was made by Tylor Elm, seconded by Jenny Van Sickle carried to hold in Committee the discussion and proposal to change ordinance restructuring garbage collection and disposal rates for Commercial and Residential customers.

4. Request from Camila Ramos, City Clerk – Review and approve of the HeyGov proposal.

Chris Astrella from HeyGov reviewed the company software tools and the benefits of their digital solution with mobile applications for licensing/permits and payments. A question and answer period followed with HeyGov and funding for the software. A question arose as to the capability of current software in place with the City working with other departments.

**Motion** was made by Tylor Elm, seconded by Jack Sweeney and carried to refer this item to the Communication and Information Technology (CIT) Committee.

5. Recommendation from the Culture, Events and Public Arts Commission in the amount of \$10,172 for the Rotary Dragon Boat Sponsorship.

Tom Wondolkowski from the Rotary Club, spoke on behalf of the Lake Superior Dragon Boat Festival and the request for \$10,172 in sponsorship. A question and answer period followed.

**Motion** was made by Tylor Elm, seconded by Jack Sweeny and carried to hold for a Special Finance Committee meeting until the last three years of financial statements are obtained.

**Motion** was made by Tylor Elm, seconded by Jenny Van Sickle and carried to hold agenda items 6 through 11 in Committee until August.

6. Golf Course Financials – receive and file.
7. Review June 2022 check register – receive and file.
8. Review General Fund Financial Statements – 2021 and 2022 Expenditure vs. Budget Analysis – as of July 1, 2022 – receive and file.
9. General Financial Overview
  - a. General updates
  - b. Update on top 3 financial concerns or updates.
10. Other financial matters.
11. Agenda items for next month.

Having no other business, the Finance Committee Meeting adjourned at 7:00 p.m.

Minutes respectfully submitted by Jean Dotterwick