

# LICENSES & FEES COMMITTEE MEETING Minutes

## July 10, 2023 Regular Meeting



The meeting was called to order by Chair Fennessey at 3:31 p.m. on July 10, 2023 in Government Center Room 217.

### 1 ROLL CALL

*MEMBERS PRESENT: Brent Fennessey (Chair), Mike Herrick (Vice Chair), Lindsey Graskey (Alternate)*

*MEMBERS ABSENT: Jack Sweeney*

*CITY STAFF PRESENT: City Clerk Heidi Blunt, Paralegal Starr Bowers, Finance Director Nick Rhinehart, Chief of Staff Becky Scherf, Chief Building Inspector Peter Kruit, City Attorney Frog Prell*

*OTHERS PRESENT: Shelley Nelson, Craig Sutherland (virtual), John (virtual)*

### 2 APPROVAL OF MINUTES

2.1 Licensing & Fees Committee (Meeting held June 19, 2023)

*MOTION to approve by Vice Chair Herrick, was seconded by Councilor Graskey and carried.*

### 3 OLD BUSINESS

3.1 Presentation: Introduction to CBD/THC with Craig Sutherland.

*Craig Sutherland, with Sutherland CBD presented "THC in WI" to the committee. Topics of the presentation covered the 2018 Wisconsin Hemp Pilot Program, hemp products, the differences between THC levels in marijuana versus hemp products, CBD versus THC, and product potency testing. Mr. Sutherland then fielded questions from the committee. No action taken.*

*Mr. Sutherland left the meeting at 3:53 p.m.*

3.2 Review Code Update to Include Definition of Short Term Rental to Article II Hotels, Motels and Rooming Houses and Article III Hotel-Motel Tax.

3.2.1 Recommendation from Finance Director Rhinehart to update Chapter 74 - Licenses, Permits and Business Regulations, Article III. Hotel-Motel Room Tax

*Finance Director Rhinehart introduced several article III recommended amendments focusing on the inclusion of short-term rentals and marketplace providers and sellers for room tax.*

*Building Inspector Director Kruit handed out a memo (attached to minutes) with a recommendation that further review of Article III, Hotel-Motel Room Tax may be required to ensure alignment with state statute.*

*MOTION to hold in committee by Vice Chair Herrick, was seconded by Chair Fennessey and carried.*

*Finance Director Rhinehart left the meeting at 4:03 p.m.*

- 3.3 Review Building Inspection recommendations to amend and update ordinance language of Chapter 1, General Provisions, Sec. 1-14, Citation and Deposit for Violation of Certain Provisions.

*Paralegal Bowers updated the committee that review of this proposed amendment is still in progress.*

*MOTION to hold in committee by Vice Chair Herrick, was seconded by Chair Fennessey and carried.*

#### **4 NEW BUSINESS**

- 4.1 Review of the following City of Superior licensing ordinance code, fees, and licensing applications:
- 4.1.1 Christmas tree, wreath and/or garland sales license.
  - 4.1.2 Karaoke license.
  - 4.1.3 Worm Stand license.
  - 4.1.4 Peddlers & Solicitors license.

*Building Inspector Kruit left the meeting at 4:24 p.m.*

*Chief of Staff Scherf left the meeting at 4:34 p.m.*

*City Clerk Blunt presented information on the four licenses under review, including number of licenses sold, areas of question by the Clerk's team, and reported on common questions fielded by her office related to these licenses.*

*City Attorney Prell advised that although a particular license or business model has fallen out of favor, keeping it within our ordinances may be beneficial for the future.*

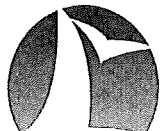
*MOTION to hold in committee all four license reviews Chair Fennessey, was seconded by Vice Chair Herrick and carried.*

#### **5 ADJOURNMENT**

*Meeting was adjourned at 5:20 p.m.*

---

*Respectfully submitted by Heidi Blunt*



**SUPERIOR**

W I S C O N S I N

Living up to our name.

**Building Inspection Division  
Public Works Department**

Phone: (715) 395-7288  
Fax: (715) 395-7346  
Website: [www.ci.superior.wi.us](http://www.ci.superior.wi.us)  
Email: [buildingsafety@ci.superior.wi.us](mailto:buildingsafety@ci.superior.wi.us)

1316 North 14<sup>th</sup> Street  
Suite 230  
Superior, WI 54880

July 7, 2023

License and Fees Committee Meeting Date: July 10, 2023

TO: Mayor Jim Paine and Members of the License and Fees Committee  
FROM: Peter Kruit, Chief Building Inspector  
RE: Article III Hotel-Motel Room Tax Updates

**RECOMMENDATION**

The proposed changes presented by Finance Director Nick Rhinehart have been made in good faith and they are not disputed by my recommendation. During my research and work on the Short-Term Rental Licensing ordinance, I discovered many apparent inconsistencies and incorrect provisions within Article III Hotel-Motel Room Tax, most of which are not addressed by the changes presented by Nick Rhinehart. I recommend that Article III be thoroughly reviewed by the City Attorney and his staff before any additional changes are made to the ordinance.

Respectfully Submitted