

Finance Committee Proceedings
City of Superior
June 09, 2022

Members Present: Jack Sweeney, Tylor Elm and Mike Herrick
Staff Present: Jean Dotterwick, Deb Kamunen, Jim Paine, Terry Johnson, Camila Ramos and Shana Ross
Others Present: Shelley Nelson, Helmi Harrington, Tracey Gibbens, Joe Stariha, Jenny Van Sickle, Charles Harrington and Iashia Bolton
Members Excused:

Jack Sweeney called the meeting to order at 4:30 pm with a quorum present. Attendance was done by sign in and virtual meeting.

1. Approval of May 12, 2022 Finance Committee Meeting Minutes.

Motion was made by Tylor Elm, seconded by Mike Herrick and carried to approve the May 12, 2022 Finance Committee Meeting Minutes.

2. Tabled from March 10, 2022, February 10, 2022 and January 13, 2022 Finance Committee Meetings – 2022 Grant Application – A World of Accordions.

A World of Accordions is seeking funds to draw tourists, researchers, students, aficionados and the general public to the City of Superior. The organization is seeking \$49,740 for signage, a docent program, building maintenance and advertising. A question and answer period ensued.

Motion was made by Tylor Elm, seconded by Mike Herrick and carried to approve \$19,000 for signage and \$9,000 for building maintenance.

3. Tabled from the March 10, Finance Committee Meeting: 2022 Grant Application – MANA – Magic Art Nature Allied.

Magic Art Nature Allied (MANA) is seeking funds to cover costs of materials and tools for providing individuals creative processes, to enrich the community and individual member lives. A question and answer period ensued.

Motion was made by Tylor Elm, seconded by Mike Herrick and carried to postpone the grant request indefinitely.

4. Request for waiver of sewage fees – Lakes Management Group (Gondik Law Speedway).

Joe Stariha from the Lakes Management Group spoke to the Committee concerning the water leak from October 2016 and is requesting a credit of \$14,872.59. Stariha indicated the leak was outside of the DNR building and water leaked onto the race track. There ended up being an outside faucet that was on. Shana Ross, Utility Clerk, mentioned she was contacted in the summer of 2017 requesting a credit request form which she sent out, but never received back. Douglas County Clerk, Sue Sandvick, sent information to the City indicating Superior Water Power & Light (SWLP) tested the meter and found it was accurate.

Motion was made by Mike Herrick, seconded by Tylor Elm and carried to hold in committee until further information is provided from inspection by the city inspector.

Motion was made by Mike Herrick, seconded by Tylor Elm and approved to move item 6 to the 5th position.

5. Referred from the May 19, 2022 Public Safety Committee Meeting – Pre-emption system for Superior.

Mayor Paine explained that the area around Banks and Belknap has heavy traffic and believed the use of a pre-emption system in the area would be beneficial. A traffic signal preemption is a procedure used through which traffic lights that have been equipped with special infrared receiving devices can be changed when a signal is sent from a special transmitter in a vehicle. He was under the impression we had the system – which we do not. It was suggested to bring this to the Finance Committee for funding recommendation. It was then suggested to bring this proposal to the budget retreat for review.

Motion was made by Tylor Elm, seconded by Mike Herrick and approved to postpone indefinitely.

6. Request to revise Ordinance # 022 – sec. 46-2 Compensation of Election Inspectors.

City Clerk, Camila Ramos, spoke on the compensation of election inspectors to receive a \$10.00 per diem, to be paid to inspectors who work a double-shift on election day, a \$30.00 daily minimum for each special voting deputy each day they assist absentee voters residing in established care facilities within this community and a \$30.00 daily minimum for each chief election inspector each day they assist in streamlining polling location procedures for municipal elections. A question and answer period followed.

Motion was made by Tylor Elm, seconded by Mike Herrick and carried to approve all 3 compensation requests and revise Ordinance #22 – sec. 46-2 as presented.

7. Referred from the March 17, 2022 Health Insurance Committee Meeting – Recommendation to approve renewal for a three year contract with Marsh & McLennan Agency.

Motion was made by Tylor Elm, seconded by Mike Herrick and carried to approve the renewal for a three year contract with Marsh & McLennan Agency with the stipulation that the contract will go to bid at the end of the contract period.

8. Barker’s Island Marina 2021 Financial Statements – receive and file.

Sweeney requested future review of the expenses and income and the revenue streams.

Motion was made by Tylor Elm, seconded by Mike Herrick and carried to receive and file the Barker’s Island Marina 2021 Financial Statements.

9. Review Ehlers Refunding Analysis – No current refinancing opportunities – receive and file.

There are no refund opportunities at this time.

Motion was made by Tylor Elm, seconded by Mike Herrick and carried to receive and file the Ehlers Refunding Analysis.

10. Golf Course Financials – receive and file.

Motion was made by Tylor Elm, seconded by Mike Herrick and carried to receive and file the Golf Course Financials.

11. Review March, 2022 check registers – 2021 and 2022 expenditures – receive and file.

Motion was made by Tylor Elm, seconded by Mike Herrick and carried to receive and file the March, 2022 check registers – 2021 and 2022 expenditures.

12. Review April, 2022 check register – receive and file.

Motion was made by Tylor Elm, seconded by Mike Herrick and carried to receive and file the April, 2022 check register.

13. Review May, 2022 check register – receive and file.

Motion was made by Tylor Elm, seconded by Mike Herrick and carried to receive and file the May, 2022 check register.

14. Review General Fund Financial Statements – 2021 and 2022 Expenditure vs. Budget Analysis – as of May 27, 2022 – receive and file.

Motion was made by Tyler Elm, seconded by Mike Herrick and carried to receive and file the General Fund Financial Statements – 2021 and 2022 Expenditure vs. Budget Analysis – as of May 27, 2022.

15. General Financial Overview

a. General updates

Assistant Finance Director Kamunen indicated Jean Vito and Mary Lindberg are working for a time with the Finance Department during the transition of the new Staff Accountant coming on board, filling the Accountant's position and the Director being on leave.

Kamunen also mentioned that we are still waiting for CVMIC to provide the information requested by Marsh & McLennan regarding loss runs.

b. Update on top 3 financial concerns or updates.

16. Other financial matters.

Renewal of health insurance broker contract – Sweeney asked that we request additional information from Marsh & McLennan Agency regarding the compensation and information about alternative quotes as outlined in their Professional Services Agreement.

17. Agenda items for next month.

None to report.

Having no other business, the Finance Committee Meeting adjourned at 6:36 p.m.

Minutes respectfully submitted by Jean Dotterwick