

## GOLF COURSE COMMITTEE PROCEEDINGS

Monday, May 15, 2023

Noon at Nemadji Greens View Grille  
and remotely via Microsoft Teams

**Members Present:** Barb Hoag (Chair), Troy Clark (ViceChair), William Anderson, Jack Sweeney (City Council Rep), Lindsey Graskey\*

**Members Excused:** Nick Ledin (City Council Alt)

**Advisory Members and Others Present:** Linda Cadotte, Vince Dodge, Tom Beaudry, Jon Cheshire\*, Mary Kate Walsh\*

**Golf course meeting called to order at 12:05 p.m.**

**1 ROLL CALL was done.**

1.1 Election of Officers

1.1.1 Chair

**Motion by Anderson, second by Clark and carried to elect Barb Hoag as the Committee Chair.**

1.1.2 Vice-Chair

**Motion by Hoag, second by Anderson and carried to elect Troy Clark as the Vic-Chair of the Committee.**

1.1.3 Secretary

**Motion by Anderson, second by Clark and carried to elect Lindsey Graskey as the secretary of the Committee.**

**2 APPROVAL OF MINUTES**

2.1 Golf Course Committee (Meeting held on October 24, 2022 - corrected minutes) - No approval needed.

2.2 Golf Course Committee (Meeting held April 3, 2023)

**Motion by Anderson, seconded by Sweeney and carried, to approve the April 3, 2023, meeting minutes.**

**3 OLD BUSINESS**

3.1 Review Mission/Vision Statement

Discussion related to the Mission and Vision as well as the Committee description document.

Graskey left the meeting.

**Motion by Anderson, seconded by Clark and carried, to approve the current Mission statement as edited:** To provide value-based *golf centered* recreation to citizens on a cost effective foundation sufficient to ensure that operations, debt and capital improvements are self-sustaining without assistance from the general fund, if possible.

### 3.2 Golf Cart Fleet

Discussion around golf cart fleet. The current leased fleet of 100 carts is through 2025. Beaudry recommends increasing the fleet by 50 carts to avoid having to rent more carts for multiple events and to have enough carts during busy times. Discussion shifted to electric vs the lease of additional gas carts. Cheshire explained that there's less maintenance costs with the electric fleet and also greater user experience and therefore the market rate to rent an electric cart is higher. Different features and upgrades were also discussed. At a future meeting Beaudry and Cheshire will bring back comparison costs of leases and recommendations on how to rotate replacement carts and considerations for what it would take to build the infrastructure for an electric fleet. There is a 10 to 12-month lead time on carts.

**Motion by Sweeney, seconded by Anderson and carried, to hold in Committee.**

### 3.3 Golf Simulator

Simulator revenue can be identified through the previous year to date comparisons for rounds, and food and beverage, during winter months. Expenses can be compared by doing the previous P&L month by month breakdown compared to previous years for the staffing and utilities. Discussion about the potential to add an additional simulator of less professional quality that would fit in the back space in the club house. This would complement the other simulator for warm up's or with a game focus.

## 4 NEW BUSINESS

## 5 RECURRING BUSINESS

### 5.1 General Manager's Report with Profit/Loss statement

Merchandise sales increased due to having the simulator, with the winter hours, and having help in the kitchen.

#### 5.1.1 Top 3 Manager's Concerns:

- 1. Staff/Personnel – filling the Marketing Position*
- 2. Keeping up with the marketing (until the position is filled)*
- 3. Preparing for summer events*

### 5.2 Superintendent – Grounds/Maintenance Report

Vince shared an update on the irrigation design. The engineer finalized and Vince shared at our last meeting the sprinkler head configurations. Then the next phase is the piping. Vince is guiding the engineers to avoid the Enbridge pipeline. They are also considering water needs and beginning to look at the design and needs for the pump house. The course weathered the winter ok. Pleased with consistent presentation of tee signs areas with the ball washers, etc. Vince is glad to have good staff and employees returning this season.

#### 5.2.1 Top 3 Superintendent's Concerns:

- 1. Staff training transition from snow to mow*
- 2. Staff re-training to work against bad habits*
- 3. Irrigation system – repairs/leaks*

### 5.3 Nemadji Women's and Men's Club – Concerns/Updates

The Men's Club had 136 golfers participate in their spring scramble. Men's leagues start tonight. There was a request made about the blended tees to keep the black tees back further when they are not combined.

The Women's Club had 48 attend the banquet, which was 10 more than last year. Golfers have lots of enthusiasm for the season ahead! Monday night leagues started this week. Compliments were made regarding Tom Beaudry's presentation to the City Council as it was shared again during the women's banquet.

### 5.4 Agenda Items for Future Meeting:

1. Golf Cart Fleet
2. Irrigation Design update

### 5.5 Confirm next meeting

Councilor Ledin, the newly appointed member of the Golf Course Committee reached out to request the meeting date be considered to be changed from Mondays to Thursdays. There were no objections.

**Next meeting will be on Thursday, June 29<sup>th</sup> at noon Nemadji Greens View Grille**

Note: committee meeting dates for 2023 changed to: Thurs August 24<sup>th</sup> and Thurs October 26<sup>th</sup>

## 6. ADJOURNMENT

Meeting adjourned at 1:15pm.

*Meeting Minutes submitted by Linda M Cadotte*

## **Nemadji Public Golf Course**

**Mission:** To provide value-based, golf-centered recreation to citizens on a cost-effective foundation sufficient to ensure that operations, debt and capital improvements are self-sustaining without assistance from the general fund, if possible.

**Vision:** A vital recreational asset where families bond, friends unite and life is celebrated.

A Golf Course Task Force was developed to help select a new manager/operator and guide a smooth transition from our previous operational management contract. There were many other items that were discussed at this task force, which included a new lease structure, new operator selection, capital equipment needs, and operational recommendations.

The Golf Course Committee was developed as a carry forward from the Task Force to review operational and financial decisions for the first year under the new management of KemperSports. This Committee appointments will be made by the Mayor and will be an sub-committee of the Finance Department.

The Golf Course committee would make the recommendations that would need "City approval" such as capital project/repairs, approval of the operational budget, seasonal rates, review operational reports, etc. before they are sent to and given final approval by the Finance Committee and ultimately the City Council.

The Committee currently consists of five voting members and advisory members.

### **VOTING MEMBERS**

Jack Sweeney, City Council Representative

Nick Ledin, (Alternate) City Council Representative

Barb Hoag, Women's Club President

Troy Clark, Men's Club President

Bill Anderson, Resident

Lindsey Graskey, Resident

### **ADVISORY MEMBERS (other City and KemperSports personnel as needed)**

Linda M Cadotte, Parks, Recreation & Forestry Director

Nick Rhinehart, Finance Director

Tom Beaudry, PGA General Manager/Head Golf Professional KemperSports

Vince Dodge, Superintendent KemperSports

Jon Cheshire, Senior Vice President of Operations KemperSports