

SUPERIOR PUBLIC LIBRARY

Date: May 10, 2023

The Superior Public Library Board of Trustees convened a regular meeting on Wednesday, May 10, 2023, at 5:00 p.m. in the board room of the library at 1530 Tower Ave., Superior, WI, as advertised in the Superior, WI, *Superior Telegram*.

Board Members Present: Mary Klun, presiding; Sue Hendrickson, Jim Purvis, Ron Leino, Heather Rickerl, Jim Paine and Ellen Kreidler

Board Members Absent: Erin Schilling, Acacia Nikoi

Also Present: Kelly Wiisanen, Manager of Youth & Family Resources

- I. CALL TO ORDER.
  - A. Mary Klun called the meeting to order at 5:00 p.m.
  
- II. APPROVAL OF THE MINUTES
  - A. Jim Purvis moved to approve minutes from the April 12, 2023 meeting. Ron Leino seconded. Passed.
  
- III. REPORT OF THE DIRECTOR:
  - A. Sue Heskin submitted a written report and Kelly Wiisanen was in attendance to answer any questions of the board. Kelly highlighted that Mary Johnson-Garay will be joining the board at the next regular meeting, filling the spot vacated by Nicole Teasley.
  
- IV. APPROVAL OF THE BILLS AND FINANCIAL REPORT:
  - A. Sue Hendrickson moved to approve the bills and financial report. Heather Rickerl seconded. Passed. A question was made regarding the telephone expense line (22 50) as to whether the budget allocation would be sufficient in view of 43% of the annual budget already being consumed.
  
- V. COMMITTEE REPORTS:
  - A. Personnel Committee – discussed as New Business.
  
- VI. FRIENDS OF THE LIBRARY REPORT
  - A. Annual meeting to be held May 15, 2023.
  
- VII. SPL FOUNDATION REPORT
  - A. Jim Purvis reported that the Foundation recently participated in an invigorating workshop which provided them good information regarding action-oriented work and the current barriers in approaching larger companies. Discussion included naming opportunities still available for larger donors and *1888 Founders* status

for smaller companies. Their goal is to hopefully have assets in place by end of summer.

VIII. OLD BUSINESS:

- A. None.

IX. NEW BUSINESS:

- A. Extension of contract with Linda Olson for cataloging services June 1 – December 31, 2023. Sue Hendrickson moved to approve. Heather Rickerl seconded. Passed.
- B. Discussion and action on updated pay plan for library staff. The report of the Personnel Committee included information outlined in a memorandum from Director Heskin. Jim Purvis explained that there are several potential sources to cover the additional cost for wages to achieve the 50<sup>th</sup> Percentile Pay Plan. Mayor Paine added that he will be meeting with the city Finance Committee and the Finance Director to discuss using a contingency fund to cover approximately \$30,000 of the expense. He added that in the future, the pay increases would be incorporated into the annual budget allocation. Mayor Paine moved to adopt the library pay plan as described in the April 28, 2023 memorandum from Director Heskin to the Personnel Committee (50% pay plan) effective July 1, 2023. Sue Hendrickson seconded. Passed.
- C. Board Development Committee: Will meet to propose slate of officers for annual meeting election.

- X. ADJOURNMENT: Adjourned at 5:32 p.m. Next meeting will be held June 14, 2023.