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MINUTES

**FESTIVAL COMMITTEE MEETING
TUESDAY, May 3rd 2022
1:00 P.M. – Government Center Room 270**

The meeting of the Festival Committee was called to order by Chair Carolyn Nelson-Kavajecz at 1:03 pm.

1. Roll Call

Members Present: Carolyn Nelson-Kavajecz (Chair), Lindsey Graskey, Julie Urban, Amanda Korhonen

Staff Present: Linda Cadotte, Becky Scherf

Absent: Nikky Farmakes, Heidi Blunt

2. Approval of April 5th meeting minutes

MOTION by Graskey, seconded by Urban and carried to approve.

3. Budget

Chief of Staff Scherf and Parks Director Cadotte went over budget details with commission.

Estimated remaining budget for 2022 after sponsorships and Ice Festival is approximately \$30,375.

4. SPONSORSHIP APPLICATIONS

4.1 Bong Airport Open House (Requesting \$15,000)

MOTION by Urban, second by Graskey to approve sponsorship of \$400 based on items that were asked to be covered in application and to match other donations received. Motion passed unanimously.

4.2 Mentor North Summer Fest (Requesting \$1000)

MOTION by Graskey, seconded by Nelson-Kavajecz to table request. Commissioner Urban is involved with Mentor North and has a duty to abstain. Due to this, there was not a quorum to take a vote and will be added to next meeting's agenda.

5. Future Agenda Items

Next meeting will include election for chair and vice chair. Chief of Staff Scherf to send out a doodle poll for a special meeting the week of the 16th to vote on sponsorship for Mentor North Summer Fest. Next meeting to include discussion on commission's mission and guidelines.

6. Confirm next meeting date: June 6th at 1PM

Meeting confirmed. Will also be having a special meeting for voting on Mentor North Summer Fest the week of May 16th.

The meeting was adjourned at 1:34 pm.

Respectfully submitted:
Becky Scherf, Chief of Staff