

SUPERIOR PUBLIC LIBRARY
Draft Minutes - Personnel Committee
April 6, 2022

A meeting of the Library Personnel Committee convened on Wednesday April 6, 2022 at 5:00 p.m., in the Board Room of the library at 1530 Tower Avenue, Superior, Wisconsin, as was advertised in the Superior, Wis. *Superior Telegram*.

Committee Members Present: Rick Arnold, Jim Purvis, Warren Bender, Mary Klun

Absent: None

Also Present: Sue Heskin, Library Director

Recorder: Jim Purvis

CALL TO ORDER. Rick Arnold called the meeting to order at 5:00 p.m.

BUSINESS: (Discussion and/or action).

Sue reported on the staff reorganization progress and presented two draft job descriptions for the committee's review: Manager of Youth and Family Resources and Manager of Public Services. These are new positions to be effective July 1, 2022 and Sue is recommending the board appoint two existing managers to these positions. The positions are broader in scope than current manager positions and will allow for more policy development responsibilities and standardized supervisory duties than with the current positions.

If approved by the board, the positions should be submitted to the City's compensation consultant for a for a recommended salary range for board approval. Salary increases for these positions would be funded by an upcoming retirement.

Mary Klun moved to recommend the library board approve the job descriptions for Manager of Youth and Family Resources and Manager of Public Services, and to appoint Kelly Wiisanen (currently Manager Children's Services) to the Manager of Youth and Family Resources position and Kyle Hawley (currently Manager of Circulation Services) to Manager of Public Services position with an effective date of July 1. Warren Bender seconded. Discussion. Motion passed unanimously.

The recommendation will be brought to the library board at its 4/13/22 meeting.

Meeting adjourned at 5:54 pm.
Submitted, Jim Purvis, recorder