

URBAN FORESTRY TREE BOARD PROCEEDINGS
March 18, 2021
ZOOM Virtual Meeting

Members Present: Ruth Ludwig, Robert-Jan Quene, Jane Anklam, Nick Nelson, Meghan Gil-de-Lamadrid

Also present: Linda Cadotte, Russ Behlings, Jodi Saylor

Director Cadotte called the meeting to order at 4:30 p.m.

1. Election of Chair

MOTION by Quene, second by Anklam and carried to appoint Ruth Ludwig as chair.

2. Election of Vice-Chair

MOTION by Anklam, second by Ludwig and carried to appoint Robert-Jan Quene as vice-chair.

3. Approval of the November 12, 2020 meeting minutes

MOTION by Quene, second by Anklam and carried to approve the minutes of the November 12, 2020 meeting with the change to list Robert-Jan Quene's last name as "Quene".

4. Arbor Day Celebration Planning Discussion

As part of Tree City USA requirements, an Arbor Day Celebration needs to be held. Over the years events such as plantings with school kids, tree planting, park renaming of 18 Oaks with 18 oaks planted there, speakers, and etc. After some discussion, it was decided that the area by the Dog Park would be a good place to hold the event in conjunction with a tree planting. There could be some education on identifying invasive tree species for land owners. The event will be held on June 10, 2021 at 5:30 pm to allow for those that work until 5 to attend. Gild-de-Lamadrid will put together a scavenger hunt for kids.

Nick Nelson joined the meeting at 5:01 pm.

5. Superior Federation of Labor (SFL) Tree Planting

Historically, the SFL has sponsored a tree planting in all 10 districts, over the past 10 years this has included a tree in all 10 parks. It has typically been a separate event than Arbor Day. Ludwig contacted the president of the Labor Federation and they are planning to do this again. They will be in contact to plan the details.

6. CN Communities in Bloom Celebration (CNCBC) – Friday, July 16th, 2021

Last year, the City of Superior received a \$25,000 CNCBC last year that helped support plantings on the perimeter of the Barker’s Island Inner Beach Project, Wisconsin Point and primarily along the Osaugie Trail from Marina Drive to 18th Avenue by the Rotary Pavilion. Because of COVID, there was no celebration held in 2020. As part of the grant, we need to host an event before those funds are received. The judges from CNCBC chose July 16, 2021. As part of that, there was some brief internal brain storming discussion. One of the ideas was to have this at the Fairlawn Mansion to overlook the trail and Barker’s Island. The event should be about an hour and no food would be served. A guest list needs to be created along with deciding on a speaker. CNCBC would like to get as much press for the organization and the grant as possible. The event would be around noon and the judges would leave right after it is completed. Quene will double check to make sure the Fairlawn Mansion is available. Invites could include Tree Board Members, Mayor, Council, Chamber, trail users, adopters of that section, master gardeners, those that had a part in the judging and Andrea Crouse who was part of this as well. Likely there would be no more than a 50 people. An invitation will be created that can be distributed.

7. Utility Pruning – Recommendation on Tree Removal

Every year the utility company submits a permit to us for the in-line pruning. The last couple of years they have not requested to use herbicides. There are some areas in town where there are corridors of trees that have suffered repeated topping. Part of that because of historic plantings where there were power lines up above. Director Cadotte shared an image showing an example of this. We would like to have our in-house urban forestry arborists work with the utility company to remove them if they are at the end of their life. Baxter Ave is a prime example. As able, trees would be replanted on those sites with different trees, like lilacs, hawthorns or crab apples, which are shorter. If the trees are healthy, we would rather not take them down. The Parks crew will do door hangers notifying residents if their tree will be removed. The door hangers identify the reason the tree is being removed.

MOTION by Anklam, second by Quene and carried to approve removing, in coordination with the utility company and replacing trees, as able, that are at the end of their life. This includes leaving door hangers notifying home owners of the reason for removal.

8. Superior Municipal Forest Master Planning – Scope Discussion/Next Steps

Last year we went through multiple discussions surrounding management of the Superior Municipal Forest. It was decided to look into potentially hiring a consultant to help us make a master plan. Director Cadotte reached out to Rettler, who is the consultant who completed the last plan for the Superior Municipal Forest. The person she spoke with helped support the person that wrote the last one and so was very familiar with it. He provided a proposal, which was included in the agenda packet. It is under the threshold of \$25K. Encouraged the members to look at the proposal and make sure everything that is proposed is in line with what the committee would like. Would like to narrow down and finalize the scope. After that, the committee could recommend hiring them or could put

the scope out for proposals and then go through the RFP process of selecting someone. In that case, fee would not be included in their proposal until after the fact.

Director Cadotte proposed holding this item in committee with members sending her their edits before the next meeting. She would then go back to them to make the changes and bring that back to the committee for their recommendation on how to proceed.

This is not currently budgeted in the CIP, however it has been a good year for budgets with things coming in under budget, so it is very possible that this could be funded. Cadotte feels Rettler is extremely professional and have a great deal of experience. They are a highly reputable company that has done a good job in the past and would do a good job again. They did break out the fees to include more of the forestry management versus just the master plan. It would be an extra \$5K to 6K to have the forestry component added. We can request different people to be on the team as desired.

MOTION by Gil-de-Lamadrid, second by Quene and carried to hold this in committee and send any feedback by April 2nd before the next committee meeting on April 15th.

9. Parks, Recreation & Forestry Director's Report
 - a. Behlings updated on the Tree software. Davey has taken on adding all of the data, even more than anticipated. They are working their way through the data. They are able to connect the ISA Risk Assessment Form to that as well which will allow the Parks Crew to do risk assessments on trees while out in the field. They have made some fields available for staking trees for new plantings. The hope is to have it fully up and going before tree planting begins this year. The equipment for in the field (iPads) are in the process of being ordered.
 - b. The Tree Crew is caught up on removals and pruning.
 - c. Trees are ordered for the 400 trees this year. We went back to Schichtel's this year who is a greenhouse out of New York. Out of those 400 trees ordered, around 120 will be planted as part of the Sustain our Great Lakes Project on Barker's Island. As a result, there will be a few less boulevard trees planted this year. Next year is the last year of the large push for plantings after EAB removal of trees and then we will move into replacement, maintenance and pruning.
 - d. The 2021 Brush Pickup schedule is on our website along with a map of the pickup areas.
 - e. The Urban Forestry State Plan has been finalized. The summary page will be sent out with the minutes. Some really good initiatives of which we are in good alignment. They are looking at apprenticeships versus seasonal in a few communities because of the hourly pay scale, the skill development and training of future crew members. Although we are not quite there, this something to potentially consider down the road.
 - f. The alley pruning is happening right now by the City's Street Crew – which has a wide variety of folks. We have talked about some dual training with our Certified Arborists so the pruning is done in alignment with best practices. Most efficient to do when everyone can be together. It was suggested to wait until they do the snow rodeo training next fall.
 - g. In the future we may want to address maple tapping on boulevard trees. Technically is not disallowed. It doesn't happen all that often because most do it

in a way that is not damaging. We may want to consider addressing this in the future. Would be possible to have workshop demonstrating how this can be done. This could be setup as a community project with someone with Native American heritage helping to educate as this is a big part of their culture.

- h. The Parks, Recreation and Forestry Department is currently accepting applications for the seasonal position that supports events and volunteer coordination.
- i. The Parks Crew is also currently hiring for seasonal positions.

10. The next meeting will be April 15, 2021 at 4:30 pm.

Councilor Ludwig announced the meeting adjourned at 5:55 p.m.

Minutes submitted to the Council Meeting of April 7, 2020.

Ten-Year Urban Forestry Action Plan (2016-2026)

The National Ten-Year Urban and Community Forestry Action Plan is developed by and for the urban forestry community. The plan's purpose is to expand awareness of the benefits that our urban forests, including green infrastructure, provide to communities throughout the nation, and increase investments in these urban forest resources for the benefit of current and future generations. The plan provides specific goals, actions, and recommendations for improving the status of urban and community forestry for the United States and its territories. The plan also identifies research needs, messaging and communications needs, and innovative funding and collaborative opportunities for urban forestry initiatives. Notably, this plan also serves as a framework for funding and recommendation priorities developed by the National Urban and Community Forestry Advisory Council (NUCFAC) for the U.S. Forest Service's National Urban and Community Forestry program and National Challenge Cost Share Grants. The urban forestry community, including the Forest Service and other applicable Federal agencies, are to use the Action Plan as a guide to implement and expand urban and community forestry for the next ten years.

Plan Vision

Urban And Community Forests Increase Sustainability, Wellness, and Resilience in All Communities.

Plan Mission

Help All Communities Create Urban and Community Forests that are Diverse, Healthy, and Accessible for All Citizens.

Goals and Strategies

7. Increase Public Awareness and Environmental Education to Promote Stewardship

- A: Create environmental education programs that focus on urban and community forestry issues.
- B: Create a nationwide urban forestry public awareness and education campaign.
- C: Increase engagement of underserved and minority communities in urban forestry establishment and stewardship.

6. Diversify, Leverage, and Increase Funding for Urban and Community Forestry

- A: Increase funding and grants for urban and community forestry.
- B: To leverage and diversify funding, expand collaboration between urban forestry and related fields, agencies, and sectors.

5. Improve Urban and Community Forest Management, Maintenance, and Stewardship

- A: Improve urban and community forest management, maintenance, and arboricultural practices.
- B: Develop comprehensive programs, policies, and resources for enhancing urban forestry stewardship.
- C: Promote for better use of technology and tools in urban forestry.
- D: Facilitate expanded research and delivery of scientific findings to all stakeholders. (See Research Agenda)

Goal 7. Education and Awareness



1. Integrate Urban and Community Forestry Into all Scales of Planning

- A: Support inclusion of trees and forests as elements of all community comprehensive and master planning efforts.
- B: Support the integration of urban forestry into all scales of city, regional, and state-scale master plans.
- C: Launch a public awareness and education campaign to elevate recognition of the value of urban trees and urban forests ecosystems as essential contributors to community sustainability and resilience.
- D: Increase community capacity to use urban trees and forestry in public space planning, infrastructure, and private development.

Goal 1. Planning



2. Promote the Role of Urban and Community Forestry in Human Health and Wellness

- A: Expand opportunities for collaboration with the health community.
- B: Champion a nationwide marketing campaign that links trees to human health and wellness.
- C: Plan, design and manage urban forests to improve human health and wellness.
- D: Develop tools to improve and highlight the relationship between improved public health, wellness, and urban and community forestry and green infrastructure.

Goal 2. Human Health



- Overarching Principles**
1. Advance health and wellness of forests, ecosystems and people.
 2. Maximize community and ecosystem sustainability.
 3. Build community and natural ecosystem resilience

Goal 3. Diversity, Equity and Leadership



3. Cultivate Diversity, Equity, and Leadership Within the Urban Forestry Community

- A: Increase diversity, equity, and accessibility in urban and community forestry.
- B: Engage under served communities in urban and community forestry.
- C: Develop effective leadership at all levels to build a national voice for urban forestry.
- D: Increase workforce development opportunities and green jobs in urban and community forestry, with particular attention to under served communities.
- E: Promote expanded collaboration, training and communication within the field of urban and community forestry to build workforce professional development.

Goal 4. Environmental Health



4. Strengthen Urban and Community Forest Health and Biodiversity for Long-Term Resilience

- A: Increase the biodiversity, health, and resilience of trees in urban and community forests.
- B: Foster resilience, restoration, and sustainability of urban and community forests facing climate change challenges.
- C: Support use of urban forests for increasing community food resilience and access to local foods.



Visit the [National Urban and Community Forestry Advisory Council Website](#) for more information

The USDA Forest Service has funded the development of the Ten-Year Action Plan for the National Urban and Community Forestry Council. This infographic was produced by the University of Virginia Institute for Environmental Negotiation, 2015. These organizations are equal opportunity providers.



CITY OF SUPERIOR
2021 ANNUAL BRUSH CLEANUP SCHEDULE

**Brush MUST be placed on boulevard/street side of house
DO NOT place brush in the alley**

*****SEE DETAILS FOR RULES*****

WEEK	DATES	PICKUP AREAS	AREA BOUNDARIES
Week #1	Place Brush Piles By <u>May 3rd</u>	Central Park / East End	Belknap Ext. to 32 nd Ave East / Hill Ave to Lake Superior Bay
Week #2	Place Brush Piles By <u>May 10th</u>	Allouez / Itasca / South End	32 nd Ave East to City Limits / Bardon Ave to Lake Superior Bay North 42 nd Street to City Limits / Butler Park to Bardon Ave
Week #3	Place Brush Piles By <u>May 17th</u>	Billings Park	Belknap Street to North 42 nd Street / St. Louis River to Butler Ave
Week #4	Place Brush Piles By <u>May 24th</u>	North End / Downtown / Wade Bowl / 18 Oakes	North 1 st Street to Belknap Street / Butler Ave to East 2 nd Street Belknap Street to North 21 st Street / Butler Ave to Hammond Ave
Week #5/6	Place Brush Piles By <u>June 1st</u>	UWS / High School / Tower Ave Plaza / Middle School	Belknap Street to North 21 st Street / Hammond Ave to Hill Ave North 21 st Street to North 42 nd Street / Butler Ave to Hill Ave

ALL ELIGIBLE ITEMS MUST BE AVAILABLE FOR PICKUP BY 7:00 A.M. ON THE FIRST DAY OF THE SCHEDULED WEEK FOR COLLECTION. Items placed after 7:00 a.m. or later on in the week may not be picked up and will become responsibility of the resident.

Anything that DOES NOT meet the following criteria will have to be disposed of by the resident.

Tree/Brush Pile Size (LIMITS PER ADDRESS)

The brush collection crew will limit chipping time to **15 MINUTES PER PILE**.
To match our Time Limit, piles at a **MAX** should be **4 feet tall, 15 feet long and 6 feet deep**.
Individual material size is **REQUIRED** to be:

No shorter than 18 inches or longer than 12 feet in length.

No larger than 12 inches in diameter.

As a general rule of thumb please keep your pile smaller than a standard police car.

Tree/Brush Pile Contents

Brush collection serves property owners who maintain their own property.
Material cut by contractors will **NOT** be collected.
Materials cleared from lots or undeveloped property will **NOT** be collected.
Remove all roots, stumps, metal, rocks and dirt.
Do **NOT** put brush in bags, boxes, or any other container.
Christmas trees/wreaths must be free of all items (wires, stands, ornaments etc.)
We will **NOT** be collecting Leaves, Grass Clippings or Garden Debris in the spring cleanup.
You can take them to WLSSD or the Moccasin Mike Landfill.

Tree/Brush Pile Location

Brush must be piled in a neat, orderly fashion to assist collection efficiency.
Place all cut debris with the trunks facing the street at a 90 degree angle.
Piles are to be placed in the right-of-way away, a maximum of 3 feet from the curb.
Avoid placing brush in any ditch, drainage or sidewalk.
Location should be clear from obstructions, cars, garbage cans, and any overhead wires.
Anything on private property will **NOT** be picked up.
Alley Pickup can be **REQUESTED ONLY** for locations with limited street access.
Please, do not spread out the piles.

City of Superior Landfill accepts loads: Monday-Friday from 8:00 a.m. - 3:40 p.m. and Saturday 7:00 a.m. - 11:00 a.m. Phone: 715-398-7222

QUESTIONS ABOUT BRUSH PICK UP? Please call: 715-394-0244.

2021 Brush Pickup

