

SUPERIOR PUBLIC LIBRARY

Date: May 11, 2022

The Superior Public Library Board of Trustees convened a regular meeting on Wednesday, May 11, 2022 at 5:00 p.m. in the board room of the library at 1530 Tower Ave., Superior, WI, as advertised in the Superior, WI, *Superior Telegram*.

Board Members Present: Rick Arnold, Warren Bender, Ron Leino, Nicole Teasley (virtual), Jim Purvis, Mary Klun

Board Members Absent: Heather Rickerl, Acacia Nikoi, Erin Schilling, Sue Hendrickson.

Also Present: Sue Heskin, Library Director.

- I CALL TO ORDER.
 - A. Rick Arnold called the meeting to order at 5:01 p.m.

- II APPROVAL OF THE MINUTES
 - A. Mary Klun moved to approve minutes of the April 13, 2022 meeting. Warren Bender seconded. Motion passed.

- III REPORT OF THE DIRECTOR:
 - A. Sue Heskin had submitted a written report and provided updates to the board.
 - B. Sue described some recent staffing difficulties. She will be requesting a Temporary Part-time Library Technician through the summer.

- IV APPROVAL OF THE BILLS AND FINANCIAL REPORT:
 - A. Warren Bender moved to approve the bills and financial report. Mary Klun seconded. Passed.

- V COMMITTEE REPORTS: None met. The Board Development Committee will meet to nominate a slate of officers for June 8 officer election.

- VI FRIENDS OF THE LIBRARY REPORT
 - A. No report. Sue mentioned the Friends will hold their Annual Meeting on Monday, May 16.

- VII SPL FOUNDATION REPORT
 - A. Jim Purvis reported that the Foundation has approved its Strategic Plan with action items and an annual giving focus.

- VIII OLD BUSINESS: None

- IX NEW BUSINESS:
 - A. Sue described the proposed job description for a new manager position. It would go into effect upon the retirement of the Tech Services Manager in August. Jim Purvis moved to approve the job description for Manager of Programs and Partnerships beginning August 1, 2022. Warren Bender seconded the motion. Vote. Motion passed.
 - B. Sue described a minor update to the experience required for a manager position approved at the April 13, 2022 meeting. Mary Klun moved to approve the updated job description for Manager of Public Services. Warren Bender seconded. Vote. Motion passed.

- X ADJOURNMENT: Adjourned at 5:53 p.m. Next meeting will be held June 8, 2022. (Annual Meeting)

Submitted,
Sue Heskin, Recorder