

**Urban Forestry Tree Board Agenda  
Thursday, October 20, 2022 – 4:30 p.m.  
Government Center Room 204**



VIDEO CALL LINK: <https://us02web.zoom.us/j/85067809664>  
Meeting ID: 850 6780 9664 Password: 746725  
Dial-in option: (312) 626-6799

MISSION STATEMENT: *“The Urban Forestry Tree Board shall advise the common council on matters of the urban forestry program. The urban forestry program shall include planning for planting, maintenance and removal of trees located in city boulevards and public areas and educating citizens about the city's tree resource.”*

COMMITTEE MEMBERS: Ruth Ludwig, Jane Anklam, Nick Nelson, Richard Kaufman, Robert-Jan Quene, Meghan Gilde-Lamadrid

**1. ROLL CALL**

**2. APPROVAL OF MINUTES**

2.1. Urban Forestry Tree Board (Meeting held August 25, 2022)

**3. OLD BUSINESS**

3.1. Update Tree Permit/Policy for planting private trees on public property (held from August meeting)

3.2. Discuss/Approve the Davey Tree Management Plan

3.3. Davey Software Demonstration – Russ Behlings

3.4. Update on Center City Holiday Tree Planning

**4. NEW BUSINESS**

4.1. Approve 2023 Meeting Schedule

**5. RECURRING BUSINESS**

5.1. Director’s Update

5.2. Superintendent’s Update

5.3. Future Agenda Items

5.4. Confirm next meeting date as January 19, 2023 in Room 204 of the Government Center

**6. ADJOURNMENT**

*Notice is hereby given that a majority of the members of the Common Council may be present at the meeting, and although this may constitute a quorum of the Common Council, the Council will not take any action at this meeting.*

\*\*\*\*\*

*Pursuant to the Americans with Disabilities Act of 1990, if you are in need of an accommodation to participate in the public meeting process, please call (715) 395-7200 by 4:30 p.m. on the day prior to the scheduled meeting date (OR dial 711 for Telecommunications Relay Service). The City will attempt to accommodate any request depending on the amount of notice received.*

\*\*\*\*\*

**In compliance with Wisconsin Open Meetings Law, this agenda was posted on 10/13/2022 at the following locations:** Superior Government Center, Douglas County Courthouse, Superior Public Library, PACT TV, and online at <https://www.ci.superior.wi.us/agendacenter>. It was also emailed the Superior Telegram.

**URBAN FORESTRY TREE BOARD Minutes**  
**August 25, 2022 Regular Meeting**



*The meeting was called to order by Chair Ludwig at 4:32 pm on August 25, 2022 in Government Center Room 204.*

**1. ROLL CALL**

*Members Present: Ruth Ludwig, Jane Anklam\*, Nick Nelson\*, Richard Kaufman, Robert-Jan Quené*

*Members Absent: Meghan Gil-de-Lamadrid*

*City Staff Present: Linda Cadotte, Russ Behlings, Jodi Saylor*

*Others Present: Lance Burger*

**2. APPROVAL OF MINUTES**

**2.1. Urban Forestry Tree Board (Meeting held February 17, 2022)**

**MOTION by Anklam, second by Quené and carried to approve the minutes from February 17, 2022.**

**3. OLD BUSINESS**

**4. NEW BUSINESS**

**4.1. Davey Management Plan**

Parks Superintendent Behlings thought it was a good high level plan. It is a good accumulation of the data in one spot which allows us to now dig in to come up with the implementation of the actual work. He felt there was a good break down of the different species, diversity, and data on compared to national average/recommendations. The group felt overall it was a good start. Director Cadotte recommended that the group send feedback or changes they would like to see prior to the October meeting, at which time the committee can choose to vote on accepting the plan.

Councilor Ludwig would like the City Council to be given a presentation on this report and how much is recommended for time, energy and resources.

**MOTION by Ludwig, second by Anklam, and carried to hold this item until the October meeting.**

**4.2. Policy for planting private trees on public property**

Director Cadotte has had a few requests from people that want to donated trees, or funds, to plant trees on City property like parks. These people do not want a plaque or ceremony as the Tribute Tree Program offers. She recommended putting a policy in place so that the requests are handled consistently and with guidance of this advisory board. The City would have to do the planting to ensure the planting standards were adhered to such as species, line of sight, utilities, height, and proximity to other trees or buildings. A suggestion was made to modify the current Tree Planting Permit to better accommodate for this type of request.

\*Attended the meeting virtually

**MOTION by Ludwig, second by Kaufman and carried to hold this item in committee until the October meeting.**

**4.3. Old Growth Forest Network Application**

Director Cadotte was contacted and asked if City would be interested in putting forth an application for the Old Growth Forest Network. They are focusing on adding some of the State Natural Areas (SNA). This adds another layer of preservation to the City's SNA. The City could choose if the application would be just for the SNA or entire Superior Municipal Forest. There is no cost. They will hold a celebration to get us on the map and announce our joining of the network. Committee members felt this would be good advertising and awareness of the forest. It was suggested that perhaps a winter event could be planned for when the trails are set and people could get out in the forest on cross country skis or snow shoes.

**MOTION by Quené, second by Kaufman and carried to submit an application for the Old Growth Forest Network.**

**4.4. Discount for more than five Tribute Trees (without plaques or ceremony)**

A couple of people have contacted the Parks Department with an interest in having trees planted in parks by people that want multiple trees but do not want a plaque or recognition. For example, one request was made to plant trees that would provide shade to an area playground. Director Cadotte suggested offering a discount for trees to people that purchase five or more trees with the caveat that the City would choose the location and species, taking into consideration if a person requested a specific area, and that there would be no plaque or recognition. This would not be advertised but instead an internal policy on how to handle these requests.

**MOTION by Quené, second by Kaufman and carried to approve offering a discount to people that want to purchase five or more trees to be planted on City property at the current market price and not including plaques or recognition.**

**4.5. Retirement of Holiday Tree in Center City Park**

This year will be the final year with the current Holiday Tree. The Park staff had some ideas on how to commemorate the occasion by making ornaments out of the branches of the tree. They would cut rounds and put a brand on them with either a hanging hook or a magnet that could then be sold or given out at the Holiday Tree Lighting event. There would be a limited number of ornaments made in-house based on the resources available. There was a suggestion to give the ornaments to those that make a donation to the City of Superior Tree Fund. These would be made available at the celebration the following year.

## **5. RECURRING BUSINESS**

### 5.1. Director's Update

- 5.1.1. Woody Invasive Species flyer went out in the July utility mailer as part of the City's Arbor Day Celebration for the Tree City USA requirement.
- 5.1.2. Superior Municipal Forest Master Plan draft was received. Director Cadotte asked members of the committee to review it and send her any input. There is the opportunity to have a Community meeting prior to it going to the City Council if desired by this committee.

*Lance Burger left the meeting at 5:43pm*

### 5.1.3. Superintendent Report

- 5.1.3.1. Still have trees in the gravel bed
- 5.1.3.2. Pulled a bunch of stakes and the success rate of new planting looks great. So far it looks like only 2-3 were lost from planting this year. The crew is going to try some enrichment around planting sites, additional water storage for next year, etc. Director Cadotte was given some sample products help keep moisture in the ground so they will be trying that out next year. The crew now has equipment to transport trees with water.
- 5.1.3.3. Barker's Island planting will be taking place soon, hoping to hold off until the weather cools down a bit more but due to contractor needs, they may start planting at the corner of the hotel and then do the rest once the weather cools down.
- 5.1.3.4. We now have a certified tree climber on staff. He has done some higher trimming and pruning that the bucket truck was limited on. He has also offered some training to the other tree crew members. The EPA also utilized the new climber to put listening devices at Pickle Pond. It has been a busy year for tree crew.
- 5.1.3.5. The new bucket truck is in assembly and could be ready soon for review and inspection by our staff. It has more capabilities and maneuverability than the current one and is made for a tree crew.

### 5.2. Future Agenda Items

- 5.2.1. Davey Management Plan
- 5.2.2. Davey Software Demonstration
- 5.2.3. Tree Permit update/Policy on City property
- 5.2.4. Center City Holiday Tree Planning

5.3. Confirm next meeting date as October 20, 2022 at 4:30pm in Room 204 of the Government Center

## **6. ADJOURNMENT**

Councilor Ludwig announced the meeting adjourned at 6:20pm.

## 2023 - Urban Forestry Tree Board Meetings

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- Council 6:30pm
- PW - 5pm
- Parks & Rec 5pm
- Tree Board 4:30pm
- WI Point 5pm
- Holiday