



SUPERIOR

WISCONSIN


Living up to our name

Parks, Recreation & Forestry

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TO: Parks and Recreation Commission Members

FROM: Linda M Cadotte, Director 

DATE: July 19, 2021

RE: **Parks and Recreation Commission Meeting Agenda ****Amended******
Thursday, July 22, 2020 – 5:00 p.m.
Room 204, Government Center

Although a quorum must be physically present, the meeting can also be accessed remotely:
<https://us02web.zoom.us/j/83538736153> - Meeting ID: **835 3873 6153** Password: **747770**
 or dial in audio: (312) 626 6799.

The Parks and Recreation Commission mission statement is: To fairly and equitably develop, maintain and improve its programs and entities.

1. Introductions and welcome to new member
2. Resignation of Brittany Markgren-Berrens
 - a. Elect new Vice-Chair
 - b. Elect Chair**
3. Approve May 27, 2021 Meeting Minutes
4. Bench Sponsorship Program - approval requested
5. Proposed Mission of Parks & Recreation Department – approval requested
6. Carl Gullo Park Survey Idea Concept – approval requested
7. Summer Playground Program Update
8. Volunteer – Adopt-A-Program Update
9. Trail Loops off of the Millennium Trail Update
10. Director’s Report
11. Discuss location for next regular meeting of the Parks & Recreation Commission will be August 26, 2021 at 5:00p.m.

Notice is hereby given that a majority of the members of the Common Council may be present at the meeting, and although this may constitute a quorum of the Common Council, the council will not take any action at this meeting
The City of Superior complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact Parks and Recreation at (715) 395-7270 or by email: parks@ci.superior.wi.us by 4:30 p.m. on the day prior to the scheduled meeting. The City will attempt to accommodate any request depending on the amount of notice we receive.
In compliance with Wisconsin Open Meetings Law, this agenda was posted: Government Center, Court House, & Public Library,
 Emailed to: Daily Telegram, Public Library, July 19, 2021.

PARKS AND RECREATION COMMISSION

May 27, 2021

Virtual Meeting via Zoom

Members Present In Person: Keith Kern, Gene Rosburg, Nick Ledin

Members Present Virtually: Elizabeth Norén, Jemal Broussard

Members Not Present: Brittany Berrens-Markgren

Also Present: Linda Cadotte (Director of Parks, Recreation & Forestry), Russ Behlings (Parks Superintendent), Jodi Saylor (Administrative Assistant, Parks, Recreation & Forestry, *Shelley Nelson (Superior Telegram)*, Larry Ricker, *Jenny Van Sickle (City Council)*, *Jennifer Josephs (EPA)*, *Ruth Ludwig (City Council)*, *Katie Williams (EPA)*, *Molly Wick (EPA)*, *Sebastian P (EPA)*, *Kalee Hermanson*, *Jules Witts (EPA)*
(*attended virtually)

Councilor Kern called the meeting to order at 5:07 p.m.

A quorum was not present so any information provided will be re-presented before taking final action.

1. Approve the minutes from January 28, 2021

Hold until next meeting.,

2. Elect Officers
 - a. Chair
 - b. Vice-Chair

No quorum, no vote

3. USEPA Research at Pickle Pond Presentation

The USEPA Office of Research and Development presented on a project they are working on at Pickle Pond. They will be measuring doing research at the pond including biological research, human use of the pond, what it looks like and surveys. They are looking at Remediation to Restoration to Revitalization (R2R2R). They are using social science research to maximize the positive societal outcomes as well as the environmental outcomes. Their study objectives are to study the R2R2R in a particular site, this one being Pickle Pond. A goal is to find out how clean-up and restoration benefit the community. They are trying to find out how the ecology research and social research are tied together.

Right now, they are currently in end stages of the design. Their plan is to collect “before” data in 2021, “during data in 2022, and “after” data for at least 1 year after, possibly longer depending on the status.

Jennifer Josephs, Katie Williams, Molly Wick, Julie Witts, and Sebastian P. left the meeting at 5:27pm.

4. Larry Ricker 50th Street Park Concept Presentation

Larry Ricker gave a presentation on a new park that he would like to see built on 50th Street. The neighborhood it would serve is geographically locked away from other parks, according to Ricker. He believes the location would serve a population that has harder access to neighboring parks. He has gathered signatures from locals as well as people that live out of Superior but within Douglas County. In speaking with Keith Allen from Douglas County, he said the County would consider donating this piece of land to the City for the new park. There is another small piece of land that they would like to use and Ricker is currently talking to the owner and preparing to do an appraisal to see what it would take to obtain that property for the park. He presented ideas on playground equipment, a pavilion with a stage and eventually a building for a Boys and Girls Club.

Councilor Kern talked about the Outdoor Comprehensive Recreation Plan that is the current plans for all City Parks. That will be the focus of the City and so any funding by the City would likely have to wait until a new plan is put in place. Director Cadotte offered some alternative ideas such as raising money to renovate the playground already owned by Lakeside Terrace. Ricker will continue to work on the details of his plan and update the Commission as he makes progress.

No action taken at this time. Will be brought back to a future meeting.

5. Webster Park Sensory Garden Update and Approval (no action due to no quorum)

This is the final phase of the Webster Dream Park Renovation. It has been in the plan since day one as long as enough funding came in. They were able to raise more than enough to complete this component. The intent is to have a place for kids or adults to go when facing sensory overload while visiting the park. It will be a great addition for all abilities to immerse themselves in the garden. The City has been given \$15K to pay for the expenses needed for the garden. There has been a wide variety of skills on the planning committee to create this design. LHB did the concept sketch. The garden will include an area for learning with trees, flowers, and shrubs to invoke all of the senses - touch, hear, feel and smell and some a combination of senses. Kalee is working on signage that will tell people how to enjoy the garden. There will be a quiet garden at the back for those that just need a quiet space. She has also purchased 4 metal musical flowers that people can make music with.

The Parks Crew plans to get started on the garden this summer. The City's Volunteer Coordinator will work with Kalee to get volunteers to help with the process. The current garden plants will be recycled into gardens around the City, but will not be torn down until the new garden is complete.

Kalee Hermanson and Shelley Nelson left at 6:01pm

6. Superintendent's Report

- a. The summer season has been kicked off and the Parks Crew is filled for the year, they have started on gardens, mowing, and have planted 200 boulevard trees with 200 more to go, they are currently finishing up the Brush Pickup
- b. They have a new mini excavator and are putting that to use on Barkers Island Garden and will be using it on the extension for the Makwa Ziibiins Miikana - Bear Creek Trail as well. The floating boardwalk pieces are due to arrive for that this week.
- c. The Bear Creek Park bathroom was reset and is now open and functioning.
- d. Keeping up with the docks, which have been very busy this year. They will be adding 2 railing back to the 21st Street Launch on the culvert side to help people get in and out of boats.
- e. Some updates were done to the platform fishing pier at Barker's Island below the Bong Center. It was damaged due to storms a couple of years ago. They took the good half, modified it and took the other half and added bump outs for fishing.
- f. Billings Park Pavilion 1 got a new roof
- g. Girl Scout Point now has a platform that can be added to the fire pit to cover it
- h. The Disc Golf course has been very busy. The trail counters hit 289 in a week with an average of 200 users per week.
- i. Bear Creek Trail is averaging 150/week, the Millennium Trail averages about 750/week, Osaugie is about 100/week and the Red Ski Trail at peak ski season is about 200 skiers.

7. Director's Report

- a. 42nd Street there was a Council action in 2010 to close this through the spring cleanup (June 1). One of our most used assets is the disc golf course. It was originally closed to prevent dumping, but we are now preventing the dumping by having users groups be there. The original motion allowed for the Director of Parks, Recreation and Forestry to open that section and so it was opened up about a week ago. The goal is to open it when we can in the spring versus a set date to give access to the Disc Golf Course. It will require more grading and work by Public Works, but it is warranted due to the amount of use of the golf course. Will still keep Billings Park Drive closed until June 1, and we may want to look at that down the road as well.
- b. We have hired Denise McDonald as the Summer Volunteer & Events Coordinator. We are a little behind on cleanups due to staffing, but we are working diligently to catch up.
- c. Bayside Sounds Concert Schedule – We are partnering with UWS for a fall bonus concert. Superior Refinery also gave some more funding so we will be hosting GB Leighton at UWS for that concert. A couple of new locations were added to the schedule this year - Kelly Park and Bear Creek.
- d. We did secure the Woodstock Bay grant. We are working on finalizing the bidding documents. The recommendation from the engineer firms is to hold off until later summer/fall for bids for construction next year. With crazy prices of lumber right now, we are more likely to have better outcome once prices taper

down. In 2022 Woodstock Bay will be improved. That should expedite 28th Street being re-done as well. Working with PW to widen that road for the crossing.

- e. The life jacket station at Barker's Island swimming beach has been installed and we are waiting on signage for that. There will also be one installed at the Barker's Island boat launch. (That project has been pushed to next year, but we are still working on improving the fish stations and other things that we can do this year.) If a grant is secured in 2022, we would also like to add a life jacket station at Billings Park and replace any life jackets that are not returned this year.
 - f. The Coast Guard will be painting life jacket zones at Loons Foot and Arrowhead landings.
 - g. Our new reservation software is now up and running. We have been working through some minor issues but it seems to be moving along. Since we opened it up we have taken in over \$5,000 in reservations for both pavilions and ball fields. The SYO coaches are happy and using the system to reserve fields for practice times. We will continue to work with Spotz to iron out issues as they arise. Overall, this will be a great time saver for office staff as there will not be as many phone calls back and forth as well as mailings back and forth. It allows staff to work on other items such as graphics for Facebook posts.
8. The next regular meeting of the Parks and Recreation Commission will be July 22, 2021 at 5:00 p.m.

Councilor Kern announced the meeting adjourned at 6:21 p.m.

Minutes submitted to the Council Meeting of July 6, 2021.



SUPERIOR







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Living up to our name.

Bench Sponsorship Program



Bench information:

-  Benches sponsorships are **\$1,500 or \$2,000** depending on the bench style and size. A designated plaque or engraving will be placed at/on the bench.
-  You may select what park you would like that bench to be placed in with the approval of the city. Exact location will be finalized by the Parks Department.
-  Benches will be installed from June-August.
-  A City crew will install the bench and will guarantee the bench for one year. If vandalized, the City is not responsible for replacement.
-  Benches will remain on site for up to 10 years depending on the longevity of the bench. No length of time is guaranteed beyond one year.
-  A bench dedication ceremony will be held after the bench is installed if requested.

If you have any other questions, please e-mail Parks & Recreation at parks@ci.superior.wi.us or call 715-395-7270

Bench Sponsorship Program Application

Completely fill in form and submit to parks@ci.superior.wi.us or Parks Department, 1316 N 14th Street, Suite #200, Superior, WI 54880. You will be notified of approval. Once approved, payments can be made to City of Superior – Parks Department.

Name: _____

Address: _____

Phone: _____ Email address: _____

Choice of Bench

Size of Bench: 4 foot (\$1,500) 6 foot length (\$2,000)

Location of Bench

Location of the park and where you would like the bench to be placed within the park:

Type of bench will vary depending on park. Exact location will vary depending on park and needs.

Donor & Recipient Certificate and Plaque Message

<input type="checkbox"/> In honor of: _____	Donor Certificate:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> In memory of: _____	Recipient Certificate:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> In recognition of: _____			
<input type="checkbox"/> Other: _____			

Custom message, if desired (that will be printed on the paper certificate and the plaque):

Please check here if you **DO NOT** want your tribute bench donation published in the Superior Daily Telegram

Please check here if you would like a ceremony

Examples ONLY– Exact bench will be selected by the Park’s Department to match the others in the surrounding area



Cedar Champion Memorial Bench Engraved
Up to 3 lines of text



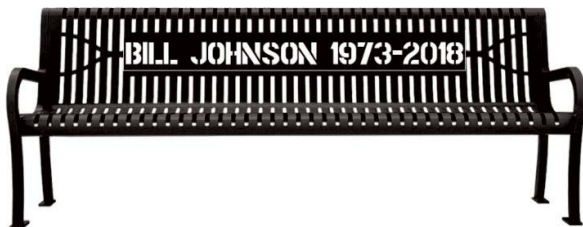
Contour Bench with Back with Plaque
4 ft. or 6 ft.
Plaque



Personalized Benches Engraved
4 ft. or 6 ft.
13 characters to 26 characters



Cedar Champion Memorial Bench Engraved
Up to 3 lines, 22 characters each line.



Metal Benches
4’ 1 line 13 Characters
6’ 1 line 18 Characters

City of Superior's Mission Statement:

Superior City government exists to provide its citizens with quality services responsive to the needs of the community at an affordable tax level by:

- Exceeding high standards of ethics and integrity to produce quality, progressive and responsive government services
- Providing a safe community to live, work and play
- Fostering a responsible growth
- Creating a strong, fiscally sound economy
- Preserving and promoting our uniqueness
- Working to implement the City's Comprehensive Plan
- Encouraging active participation from the community
- Fostering a climate of community and respect

The Parks and Recreation Commission mission statement:

To fairly and equitably develop, maintain, and improve its programs and entities.

Proposed - July 2021

Parks & Recreation Department Mission Statement:

Through facilities, outdoor settings, and services provided, the City of Superior, Parks and Recreation Department will create a public health and wellness culture for people of all abilities, ages, socio-economic backgrounds, and ethnicities.

Adopted Parks Gardens & Trails

18 Oaks: Walking Victorious Ministry, Cleanup on 4-6-21, renewed 4-21

Allouez: Currently working on getting this park adopted.

Barker's Island Festival Park: Sterling Silver Studio, pending

Bear Creek Park: Silverwood Pet Care, Pick up trash monthly, renewed 5-21

Benny Peterson: Keener Family, They pick up trash weekly, renewed 5/20

Billings Park: Team RWB, Cleanup done 5-24-21 renewed 4-21. Billings Park gardens (perennial and raised) are adopted by Cathy Casper. She plants every spring and goes to the gardens once a week during the season. She has adopted them indefinitely.

Carl Gullo: Fire Department Station #3 They are planning to pick up daily. adopted on 7-21

Center City: Haroldson Family, Cleanup on 4-6-21, renewed 11-20. The Center City garden adopted by the Bloom Brothers on 7-21.

Central Park: Challenge Center, Cleanup on 6-22-21, renewed 10-20. Central Park garden adopted by the Superior Optimist Club indefinitely. They planted in June.

Gouge Park: Oaks Family, Cleanup on 5-1-21, adopted 8-20

Hammond Park: Superior Federation of Labor (pending). We also have the Hammond Park garden pending on an adopting.

Harbor View: Barko Hydraulics, Cleanup on 5-17-21, adopted on 11-20. Harbor View garden adopted by Barko Hydraulics on 11-20.

Heritage Park: Central Assembly of God Church, Cleanup on 4-28-21, Heritage Park garden adopted Superior Middle School on 4-21. They planted on 6-16-21.

Kelly Park: Walking Victorious Ministry, Cleanup on 4-9-21 Renewed 4-21. Kelly Park garden adopted by Superior Housing Authority since 6-20, planted on 6-21.

Veteran's Memorial: Boys and Girls Club, Cleanup daily, Adopted 6-7-21

Wade Bowl: Trends Day Spa and Salon, Cleanup planned 8-21 adopted 7-21

Webster Dream Park: Superior Refinery, Cleanup 6-3-21, adopted 7-20. Webster Dream Park Sensory garden is not adopted as of yet. The garden is in the process of having to be finished.

Wisconsin Point: Friends of Lake Superior Reserve, Cleanup 4-24-21, adopted 1-21

Veterans Memorial/Flag Park: Superior/Douglas County Area Chamber of Commerce, Cleanup 7-1-21, adopted 7-21. Veterans Memorial/ flag Park garden adopted by Missinne Greenhouse & Landscape renewed 6-21.

Osaugie Trail (E. Street to 9th Ave) (Portion 1): the Cabin Crew, adopted 5-20. They do cleanups monthly.

Osaugie trail (9th Ave tp 18th Ave. E. Rotary Pavilion) (Portion2): Open

Osaugie Trail (Rotary Pavilion to Loon's Foot Landing) (Portion 3): Rotary Club of Superior, Cleanup 5- 15-21, adopted 5-21.

Osaugie Trail (Loon's foot Landing to 42nd St.) (Portion 4): Open

Osaugie Trail (42nd St. to Moccasin Mike Rd.) (Portion 5): Open

Millenium Trail (Elmira Ave. to/including parking lot at Wyoming Ave.) (Portion1): Greg Elonen & Family, renewed 10-20

Millenium trail (parking lot to Billings Dr) (Portion2): Cindy Spongberg & Family, renewed 6-20, Cleanup every time family walks the trail.

Volunteers hours total: 319