

**AGENDA FOR REGULAR COMMON COUNCIL MEETING
SUPERIOR, WISCONSIN
Tuesday – November 17, 2015
6:30 p.m. - Government Center, Board Room 201**

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. PROCLAMATIONS AND COMMENDATIONS**
- 4. APPROVAL OF MINUTES** November 3, 2015 - Regular Council meeting
- 5. PUBLIC HEARINGS**

- 6. CONSENT AGENDA** *The following items may be received and filed (r/f), referred, or approved as noted, by the Council utilizing a single vote. All licenses approved are contingent upon meeting City Code requirements. There will be no separate action on these items unless a Council member requests, and the Council approves. Communications are on file in the City Clerk's office, and may be viewed in their entirety during regular office hours.*

Communications and Reports to be Received and Filed:

Licenses to be Approved: *City Clerk Kalan*

- 6.1** Approve miscellaneous licenses.

- 6.2** Approve application to transfer a Class B Liquor & Beer license by The Office Bar Inc., 2129 E. 5th Street; to 5801 Tower Avenue (Les Birds Bar) effective upon closing of the property, for the remainder of the license period expiring June 30, 2016.

- 8. BUSINESS BY THE MAYOR**
 - 8.1** Reappointing Chad Matushak to the Liability Claims Committee for a three-year term expiring July, 2018.

 - 8.2** Appointing Linda Cadotte as Parks, Recreation and Forestry Director effective April 7, 2016.

- 9. BUSINESS BY COUNCILORS**

- 10. RESOLUTIONS**
 - 10.1 R15- 13268** Resolution introduced by the Common Council Appropriating the Necessary Funds for the Operation of the General City Government, and the Administration of the City of Superior, for the year 2016, and Authorizing and Directing a Tax Levy to be spread on the Tax Roll of the City of Superior for the year 2015.

11. ORDINANCES

12. BUSINESS BY PUBLIC

If you would like to speak before the Council, please sign your name on the sign-up sheet prior to the Council meeting. Due to requirements of the Wisconsin Open Meetings laws, only matters placed on this agenda may be approved by the Council at this meeting, however, citizens may address the Council regarding items which require no action. No personal attacks on individuals will be allowed, and all comments by members of the public shall be limited to three (3) minutes in length.

Citizens should contact the Mayor, a Councilor, or the City Clerk to have a matter placed on a future Council agenda for consideration.

Pursuant to the Americans with Disabilities Act of 1990, if you are in need of an accommodation to participate in the public meeting process, please contact the City Clerk's Office at (715) 395-7200 prior to the scheduled meeting. The City will attempt to accommodate any request depending on the amount of notice received. TDD (715) 395-7521.

In compliance with Wisconsin Open Meetings Law, this agenda was:

Posted: Government Center, Court House, & Public Library,

Faxed to: Daily Telegram, Public Library, November 12, 2015

**PROCEEDINGS OF THE REGULAR COMMON COUNCIL MEETING
SUPERIOR, WISCONSIN
November 3, 2015**

The Regular Meeting of the Common Council was called to order by Mayor Bruce Hagen at 6:30 p.m. in the Government Center, Board Room 201.

1. PLEDGE OF ALLEGIANCE

- 2. ROLL CALL** Dan Olson, Tom Fennessey, Warren Bender, Denise McDonald, Graham Garfield, Bob Finsland, Mike Herrick, Dennis Dalbec, Esther Dalbec – 9

Excused: Jack Sweeney – 1

Also Present: Mayor Hagen, City Clerk Kalan

3. PROCLAMATIONS AND COMMENDATIONS

Councilor Bender presented check to the Mary Morgan, Parks and Recreation Director, and Chief Alexander, Police Department, on behalf of the Dragon Boat Festival.

- 4. APPROVAL OF MINUTES** - October 20, 2015 - Regular Council meeting.

MOTION by Councilor Olson, seconded by D. Dalbec and carried, to approve.

5. PUBLIC HEARINGS

- 5.1** 2016 General Fund Operating Budget.

Finance Director Vito requested a downward adjustment in the overall budget of \$40,000, out of the contingency fund line item, to be in compliance with recent updates received regarding the state's Expenditure Restraint Program.

No one spoke in favor of or opposition to budget.

MOTION by Councilor D. Dalbec, seconded by Bender and carried, to approve.

6. CONSENT

MOTION by Councilor Finsland, seconded by Herrick and carried, to approve the Consent Agenda.

Communications and Reports Received and Filed:

- 6.1** Metropolitan Interstate Council, September 16, 2015
- 6.2** Urban Forestry Tree Board, October 15, 2015
- 6.3** Mayor's Commission on Disabilities, September 21, 2015

Matters Referred to:

Plan Commission:

- 6.4** Request from Elise Barnard to rezone properties located in the vicinity of 24th Avenue East and East 16th Street from SUB, Suburban District to M2-Heavy Manufacturing District.

- 6.5 Request from Administration to rezone properties located in the vicinity of 24th Avenue East and East 14th Street from M-2 Heavy Manufacturing District to R1B, One-family Residential District.

Standing Committee Reports Approved:

6.6 Human Resources Committee, October 19, 2015

- 1) Approve adjustment of hours for Library custodial staff.
- 4) a) Approve revised Performance Evaluations Policy #07.01 and Evaluation Form.
- 6 a) To receive and file Monthly Personnel Report for September 2015.

6.7 Public Works Committee, October 21, 2015

1. To approve Fraser Shipyards request to purchase up to 4 credits from the City of Superior Compensatory Wetland mitigation Bank.
2. To remove “No parking between 3:00 a.m. and 6:00 a.m.” signage on the east side of Clough Avenue between North 10th and 11th Streets.
3. To approve installation of a Rapid Flashing Beacon (RFB) pedestrian crossing signal at the intersection of 43rd Avenue East and East 2nd Street.
4. To hold in committee Councilors Herrick and D. Dalbec’s request for review of the 4-way stop signs at Wyoming Avenue & North 19th Street.
5. To install no parking signage on East 21st Street.
6. To receive and file Councilors Herrick and D. Dalbec review of sidewalks for ADA Compliance on Belknap Street from Missouri to Ohio Avenues.
7. To hold in committee Councilor Bender’s request to establish a Community Compost Tumbler at the City garage on 24th and Hill Avenue.
8. To approve the changes to the city code, Article IV – Recyclable Waste Materials.
9. To hold in committee Councilor D. Dalbec’s request for installation of street lights along Wyoming Avenue between Wellington and North 28th Streets.
10. To receive and file the fleet vehicle auction removal report.
11. To receive and file the EDS Director’s Report.
12. To receive and file the Public Works Director’s Report.

Licenses Approved: *City Clerk Kalan*

- 6.8 Approve miscellaneous licenses.

- 6.9 Approve Original Class “A” Beer and “Class A” Liquor (cider only) license application by ALDI Inc., Trade Name ALDI #98, 4429 Tower Avenue; Gregory Zellmer Agent, for the license period November 4, 2015 - June 30, 2016.

7. BUSINESS BY DEPARTMENT HEADS

- 7.1 City Attorney Prell and Planning / Port Director Serck submitting Amendment to Airport Land Lease and Non-Disturbance Agreement relevant to Midwest Aviation's occupancy of Hangar A3 at the Richard I Bong Memorial Airport.
MOTION by Councilor D. Dalbec, seconded by Fennessey and carried, to approve.

- 7.2 Finance Director Vito requesting approval to revise 2015 capital improvements line item for the Fire Department in the amount of \$57,400 and use 2015 contingency funds to cover the difference of \$28,840.

MOTION by Councilor E. Dalbec, seconded by D. Dalbec and carried, to approve.

Planning and Port Director Serck:

- 7.3 Requesting authorization for applicable City of Superior officials to endorse the WEDC CDI grant application for the Empire Block mixed use project.

MOTION by Councilor E. Dalbec, seconded by Fennessey and carried, to approve.

- 7.4 Requesting authorization to waive the City's land sale procedures, authorize the proper city officials to sign the purchase agreement to sell the parcel of land described in the document (1218 Oakes Avenue) to Steve Grapentin for \$98,000; and also terminate the existing Lease of Land Agreement dated, April 4, 2000 and Assignment of Lease dated April 4, 2008.

Councilor McDonald questioned if this property was included in Better City Superior's plans and suggested referral for further information.

MOTION by Councilor E. Dalbec, seconded by Fennessey and carried, to refer to Planning Director Serck to provide clarification at a future Council meeting.

Public Works Director Janigo recommending:

- 7.5 Approval of a land lease with Steven Merrill for 2,348 square feet Airport Site C4 at the Richard I. Bong Memorial Airport.

MOTION by Councilor D. Dalbec, seconded by Garfield and carried, to approve.

- 7.6 Approval of a land lease with Doug Buhr for a 7,488 square foot hangar space B2 at the Richard I. Bong Memorial Airport.

MOTION by Councilor Fennessey, seconded by D. Dalbec and carried, to approve.

- 7.7 Approval of a land lease with Ryan Fraley of Green Land Investments for a 3,600 square foot hangar space B7 at the Richard I. Bong Memorial Airport.

MOTION by Councilor Fennessey, seconded by D. Dalbec and carried, to approve.

8. BUSINESS BY THE MAYOR

9. BUSINESS BY COUNCILORS

- 9.1 Councilor Bender providing summary of League of Wisconsin Municipalities Annual Conference.

No Action

10. RESOLUTIONS

- 10.1 **R15-13266** Resolution of the Common Council designating the Public Works Director as the authorized representative to file applications for financial assistance from State of Wisconsin Environmental Improvement Fund.

MOTION by Councilor D. Dalbec, seconded by E. Dalbec and carried, to adopt the resolution.

10.2 R15-13267 Resolution of the Common Council declaring official intent to reimburse expenditures from proceeds for borrowing for the Main Plant Pump Replacement with Controls Project.

MOTION by Councilor D. Dalbec, seconded by Bender and carried, to adopt the resolution.

11. ORDINANCES

11.1 O15-3944 Ordinance introduced the Common Council amending City Code Chapter 112, Traffic Code, Article III, Schedule K, Disabled – Do Not Block Sidewalk Zones by adding 1911 N 58th Street.

MOTION by Councilor Olson, seconded by McDonald and carried, to adopt the ordinance.

11.2 O15-3945 Ordinance introduced the Public Works Committee amending City Code Chapter 112, Traffic Code, Article III, Parking, Schedule G, No Night Parking between 3:00 a.m. and 6:00 a.m. by deleting Clough Avenue between Broadway (North 10th Street) and North 11th Street.

MOTION by Councilor E. Dalbec, seconded by Fennessey and carried, to adopt the ordinance.

11.3 O15-3946 Ordinance introduced the Public Works Committee amending City Code Chapter 112, Traffic Code, Article III, Parking:

Schedule C, No parking on Odd Side by adding the entirety of East 21st Street; and Schedule D, No parking on Even side by adding the entirety of East 21st Street.

MOTION by Councilor Finsland, seconded by Fennessey and carried, to adopt the ordinance.

11.4 O15-3947 Ordinance introduced by the Public Works Committee amending City Code Chapter 58, Garbage and Trash, Article IV, Recyclable Waste Materials, by deleting Section 58-113 Designation of recycling centers.

MOTION by Councilor Finsland, seconded by Bender and carried, to adopt the ordinance.

12. BUSINESS BY PUBLIC

Meeting adjourned at 6:58 p.m.

Respectfully submitted,
Terri Kalan, City Clerk
Superior, Wisconsin

Approved this 17th day of November, 2015.

Attest:

Mayor

City Clerk

City Clerk's Office - Miscellaneous License Applications

Approvals have been requested and/or obtained, and can be approved contingent upon meeting all Code Requirements

Tavern Operators 2015 - 2017

Travis	Boshey
Ashli	Hill
Michelle	Diamon
Theresa	Byrnes
Andrew	Coy
Matt	Schuman
Morgan	Lisdahl
Allan	Secord
Sharon	Manley
Katie	Scharnott
Dana	Knutson
Gregory	Zellmer
Curtis	Myers

City Council 11/17/15

RETAIL LICENSE TRANSFER – PREMISES TO PREMISES

Wisconsin Department of Revenue

FEE \$ 10

APPLICATION FOR TRANSFER OF LICENSES FOR SALE OF FERMENTED MALT BEVERAGES AND/OR INTOXICATING LIQUOR FROM ONE PREMISES TO ANOTHER

Superior, Wisconsin
11/5, 2015

To the governing body of the City Village Town of Superior
County of Douglas Wisconsin.

The undersigned hereby applies for a transfer of Class B license from 2129 E 5th St,
The Duck Bar (present location) to 5801 Tower Ave. Birds Bar (proposed location)
on or about 12-1-15 (date) at closing.

1. APPLICANT: (print name and address plainly)

- (a) Full name of applicant Cory J. Gatzke
- (b) Address 3646 E. Wick Rd. Superior, WI 54880

2. LOCATION AND DESCRIPTION OF PREMISES TO WHICH APPLICATION FOR TRANSFER IS MADE: Describe building or buildings where alcohol beverages are to be sold, served and stored.

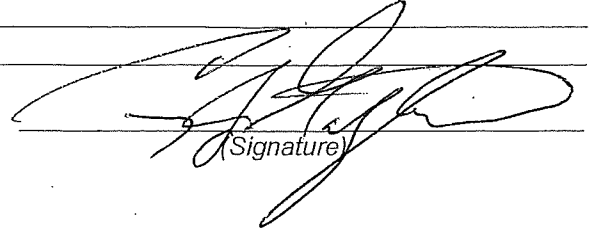
- (a) Street number 5801 Tower Ave.
- (b) Trade name of establishment Los Birds Bar
- (c) Physical description of building, buildings and/or land area comprising licensed premises.
one story frame building with liquor store, bar, and storage office
- (d) Legal description (omit if street address is given above.) _____
- (e) Is any other business conducted on same premises? Yes No If so, what? _____
- (f) Was this location licensed for beer or liquor during the past year? Yes No
- (g) Give name and address of previous licensee Los Birds Bar, Inc.
- (h) Will the previous licensee surrender its license? Yes No

ALL APPLICANTS FOR TRANSFER OF CLASS B LICENSES MUST ANSWER THE FOLLOWING:

3. If granted, state any interest, directly or indirectly, that any brewer, bottler, wholesaler, manufacturer; or rectifier will hold in the premises for which you are applying

NA

4. If you do not own the fixtures, state the manner, terms and conditions under which said fixtures are held


(Signature)

State of Wisconsin }
County of } ss.

(I) (We), Theresa Kalan and _____
being first duly sworn on oath says that (he/she is) (they are) the person(s) above named and that the answers to the questions in each instance are complete and true.

Subscribed and sworn to before me this

5th day of NOV, 2015
Theresa Kalan

Notary Public, _____ County, Wis.

My Commission Expires _____

CLASS OF BUSINESS

Name	_____
Original Location	_____
Ward	_____
Proposed Location	_____
Ward	_____
License No.	_____
Treasurer's Receipt No.	_____
Filed	_____
Submitted to Council or Board	_____
Approved	_____ Date _____
Denied	_____ Date _____



SUPERIOR
WISCONSIN
Living up to our name.

Office of the Mayor
Bruce C. Hagen, Mayor
Rani Gill, Chief of Staff to the Mayor

Phone: (715) 395-7212
Fax: (715) 395-7590
TDD: (715) 395-7521
E-mail: mayor@ci.superior.wi.us

1316 North 14th Street, #301
Superior, WI 54880
Website: www.ci.superior.wi.us

November 2, 2015

Council Meeting: 11/17/15

MEMORANDUM

TO: Members of the Common Council

FROM: Bruce C. Hagen, Mayor

RE: *Committee Appointments*

BCH/rg

Liability Claims Committee

Re-appoint Chad Matushak, 15 Willow Street, Superior, WI, for another three (3) year term, expiring July, 2018. (oversight)

Thank you.

rg



SUPERIOR
WISCONSIN

Living up to our name.

Office of the Mayor


Bruce C. Hagen, Mayor

Rani Gill, Chief of Staff to the Mayor

Phone: (715) 395-7212
Fax: (715) 395-7590
TDD: (715) 395-7521
E-mail: mayor@ci.superior.wi.us

1316 North 14th Street, #301
Superior, WI 54880
Website: www.ci.superior.wi.us

MEMORANDUM

DATE: November 10, 2015
TO: Members of the Common Council
FROM: Bruce Hagen, Mayor 
SUBJECT: ***Parks, Recreation and Forestry Director Appointment***

The Park and Recreation Director is an appointment of the Mayor. With the announcement of Mary Morgan's intention to retire April 2016, I have reviewed the complete responsibilities of the position, growth and refinement of services, complexities and modernization brought forth by Mary and staff. My review points to the need for the continuation of a professionally accomplished administrator that will bring equal vision, relationship building and public experience to the position.

With all considerations reviewed and having extensive business professional experience with many potential candidates, I firmly believe that Linda Cadotte fulfills the requirements and beyond, in all aspects of the requirements for the Director of Park and Recreation and Forestry.

Linda brings extensive administrative experience to the administration in general administration, public relations, strategic planning, organization, marketing and program operations. Her current experience with the City as a Contracts Analyst has benefited the City with Linda's responsibilities ranging from planning processes, RFP development, hiring contractors, procurement of both consultants and capital purchases, oversight of facilities and construction projects and budget tracking. Her current day to day administrative responsibilities bring out her expertise in consensus building; statistical tracking, implementation of work methods, policy development, procedures and scheduling that insure efficient work practices.

Several major areas of Linda's recent involvement include the design, contracting for and construction oversight of the new Superior Animal Shelter, the lengthy and time consuming study of the landfill and its resolution, development for various RFP's including that of developing the criteria for design elements for the new fire hall headquarters.

While the appointment of Linda Cadotte is to be effective on April 7, 2016 she will be working with and shadowing Mary Morgan periodically over the ensuing months while continuing to carry out her current responsibilities.

Thank you for the opportunity to present and inform you of the appointment of Linda Cadotte to the position of Parks, Recreation and Forestry Director.

RESOLUTION #R15-13268

RESOLUTION INTRODUCED BY THE COMMON COUNCIL OF THE CITY OF SUPERIOR, WISCONSIN, APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE GENERAL CITY GOVERNMENT, AND THE ADMINISTRATION OF THE CITY OF SUPERIOR, WISCONSIN, FOR THE YEAR 2016, AND AUTHORIZING AND DIRECTING A TAX LEVY TO BE SPREAD ON THE TAX ROLL OF THE CITY OF SUPERIOR, WISCONSIN, FOR THE YEAR 2015.

The Common Council of the City of Superior, Wisconsin does ordain as follows:

WHEREAS, the Common Council of the City of Superior, Wisconsin, has recommended and approved the following schedule of appropriations for the operation of the General City Government, and for the administration of the City of Superior, Wisconsin, for the year 2016, amounting to \$28,237,784 therefore:

Section 1. The Common Council of the City of Superior, Wisconsin hereby appropriates out of the receipts of the City of Superior, Wisconsin, for the year 2015, including monies received from the General Property Tax Levy, the sum of \$28,237,784 to the General Fund of the City of Superior, Wisconsin, for the uses and purposes set up and expressed in the schedule of appropriations as follows:

	<u>2016 APPROPRIATION</u>
General Government	\$ 2,146,536
Public Safety	11,484,934
Public Works	7,172,884
Public Health Services	203,351
Culture & Recreation	2,602,794
Conservation & Development	171,381
Community Promotion Activity	48,700
Debt Requirement	2,170,679
Interfund Transfers/Contingency	2,236,525
	<u>\$28,237,784</u>

Section 2. The heretofore appropriated sum of \$28,237,784 be financed from the following sources:

That the sum of \$15,858,898 is estimated from revenues accruing to the General Fund from outside or exclusive of the local tax levy;

That there be levied a tax of \$12,378,886 on the 2015 tax roll;

Section 3. The City Clerk of the City of Superior, Wisconsin, is hereby authorized and directed to spread the said \$12,378,886 taxes upon the current tax roll upon all taxable property within the City of Superior, Wisconsin, as returned by the City Assessor in the year 2015; and to do such other and further things as in the premises are required.

Passed and adopted this 17th day of November, 2015

Approved this 17th day of November, 2015

Mayor

Attest:

City Clerk