

**SUPERIOR PUBLIC LIBRARY  
BOARD OF TRUSTEES  
DECEMBER 11, 2013**

The Superior Public Library Board of Trustees convened a regular meeting on Wednesday, December 11, 2013 at 4:00 p.m. in the Board Room of the library at 1530 Tower Ave., Superior, WI, as advertised in the Superior, WI, *Superior Telegram*.

Board Members Present: Tom Wondolkowski, Sue Hendrickson, Jean Till, Gloria Olson, Andrea Moreau, Greg Elonen

Board Members Absent: Denise McDonald, Joe Harrison, Donna Bergum, Kaye Tenerelli

Also Present: Susan Heskin, Director; Maggie Bare, Friends of the Library

I CALL TO ORDER.

Tom called the meeting to order at 4:00 p.m.

II APPROVAL OF THE MINUTES: Sue Hendrickson motioned to approve minutes, Jean seconded. Passed.

III REPORT OF THE DIRECTOR

1. Mike Sauvola from NWLS has been working on our wireless which has been having issues; the problem should be solved.
2. Sue has been in contact with various space planners as per our Strategic Plan to come up with a plan for how our physical spaces are used. Bids and proposals are pending.
3. Small change to draft of circulation policy.
4. WIN project update.
5. Fixed asset initiative.
6. Foundation articles of incorporation have been filed.

IV COMMITTEES: N/A

V COMMUNICATIONS: N/A

VI APPROVAL OF THE BILLS AND FINANCIAL REPORT: Sue Hendrickson motioned to approve; Gloria seconded. Passed.

VII FRIENDS OF THE LIBRARY REPORT: Maggie Bare reported on the Merry Little Christmas Book Sale. The sale is bringing in money, but also new patrons! On December 11 the Friends sponsored a pizza party for staff.

VIII OLD BUSINESS: Update to Draft Circulation Policy to go into effect Jan. 1, 2014: 8 magazines per patron. Jean motioned, Sue Hendrickson seconded. Passed.

IX NEW BUSINESS:

Proposal to close the library to the public February 17, 2014 for reorganization project. Sue Hendrickson motioned, Greg Elonen seconded. Passed.

X Meeting adjourned at 4:54 P.M.

Submitted by Andrea Moreau