

**Amended\* Minutes**  
**City of Superior Animal Shelter Task Force**  
**Tuesday, May 25, 2010**  
**4:00 p.m. – 5:30 p.m., Room 204 Conference Room**

1. Roll Call

Animal Shelter Task Force Members Present: Jean Vito, City of Superior Finance Director; Dr. Bob McClellan, Superior Animal Hospital; Deidre Gaynor-Peterson, The Humane Society of Douglas County; Carolyn Pierce, Attorney; Dave Minor, President/CEO The Chamber; Mick MacKenzie, City Councilor, 9<sup>th</sup> District; Judie Philips, Animal Rescue Federation; Linda Baumgarth-Cadotte, Animal Allies

Animal Shelter Task Force Members Excused: Cameron Kalan, Student, has resigned from the task force.

Others Present: Sue Sandvick, Douglas County Clerk

2. Task Force President Minor requested approval of the May 19, 2010 meeting minutes. Motion by Mick MacKenzie, seconded by Deidre Gaynor-Peterson and carried to approve the minutes.
3. Meeting protocol was reviewed by President Minor.
4. Brief presentations were given by The Animal Rescue Federation (Judie Philips), The Humane Society of Douglas County (Marcy Barby) and Animal Allies (Linda Baumgarth-Cadotte).

**Animal Rescue Federation**

Judie Philips explained the history of the organization and also highlighted the following areas: shelter management, general policies and procedures, hours, employees, board members, volunteer program, open shelter policy, number of animals (received, adopted, reclaimed, euthanized), outreach program, budget and fundraising.

President Minor requested a 2009 year end expense report from the organization along with a report from the last six months – present, showing where the organization's financials are at this point in time. Ms. Philips indicated that she had requested this information from the organization and it will be forthcoming.

### The Humane Society of Douglas County

Marcy Barby, Treasurer of The Humane Society of Douglas County explained the history of the organization and also highlighted the following areas: staffing, hours, facility layout, shelter manager hiring process, general shelter policies and procedures, who brings the animals into their shelter and the organization's fundraisers. Ms. Barby also distributed a profit/loss statement for 2009 along with a spreadsheet with a yearly animal count for the shelter.

Douglas County Clerk Sue Sandvick was present and spoke to the issue of dog licenses and how the funds are collected from the municipalities and distributed.

### Animal Allies

Linda Baumgarth-Cadotte explained the history of Animal Allies and highlighted the following areas: shelter policies and procedures, hours, location, low cost spay/neuter clinic, board and committees, employees, volunteer program, retail store, 501(c)(3) status, contract with South St. Louis County, number of animals, budget, fundraising and their recent capital campaign.

Each organization fielded questions from the task force members following their presentations.

## 5. Discussion on HSUS report options.

President Minor asked each task force member to give their thoughts on the options suggested in the HSUS report and at the conclusion of the comment period, members agreed upon the following:

~~\*Since Animal Allies is not interested in being the sole vendor, nor are they interested in merging with ARF and HSDC, these two options~~ this option will not be considered.

Members are not in favor of seeking an unrelated entity to be the sole vendor, eliminating this option.

Members are in favor of exploring a merger between ARF and HSDC. Representatives from both shelters indicated a willingness to look at combining the two organizations. The importance of selecting a new, more diverse board to oversee such a merger was a focus of discussion and all agreed that this matter should be placed on the next agenda. President Minor asked Linda Baumgarth-Cadotte if she would provide information regarding the board structure of Animal Allies for the next meeting. Members are in favor of Animal Allies continued involvement with the process and the extent of this involvement will be further clarified.

President Minor asked audience members if they wished to speak and they declined.

6. Agenda items and plan for the next meeting on Wednesday, June 2, 2010, 4 p.m.  
Room 204.

- \*Review Board Structure of Animal Allies

- \*Other agenda items to be determined by President Minor prior to the next meeting.

President Minor adjourned the meeting at 5:40 p.m.

Respectfully submitted by Angie Harker  
City Clerk Assistant