



Living up to our name.

### Offer to Purchase from the City of Superior

- Do not send a check with your offer. Payment is collected after City Council approval.
- The exact name used for deeds and legal contracts to be indicated in section 2.
- Experience as a developer or general contractor is documented with a list of addresses, including completed projects within the last two years in section 3.
- Experience of sales or leasing team described and occupancy intentions are clear in section 4.
- Documentation of financial capacity is included.

#### Section 1: Property Information

Property address: \_\_\_\_\_

Purchase Price: \_\_\_\_\_

Good Faith Deposit\*: \_\_\_\_\_

*\*The Good Faith Deposit is the greater of 10% of the purchase price or \$2,000 and will be collected with the purchase price at Closing. Do not send payment with your application.*

#### Section 2: Purchaser Information

**A. Individual purchaser:** *complete this section if you are purchasing under your personal name.*

Purchaser #1 Name: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Current Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Will two or more individuals be purchasing this property? **Y/N**

*If **No**, move on to section 3: Purchaser Experience and Qualifications. If **Yes**, provide the above information on an attachment for each additional purchaser.*

If yes, how do you wish to take title? \_\_\_\_\_

**B. Business Purchaser:** *complete this section if you are purchasing as a business or non-profit entity.*

Business name: \_\_\_\_\_

Contact person: \_\_\_\_\_ Contact person phone/email: \_\_\_\_\_

Current address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Business Phone (if different): \_\_\_\_\_ Website: \_\_\_\_\_

Date organized: \_\_\_\_\_ Organization Number: \_\_\_\_\_

Organized and operating under the laws of the State of \_\_\_\_\_ as a (check one below):

- Joint Venture                       Non-profit                       Limited Liability Company  
 Corporation                       Partnership                       Federal, State, Local Government  
 Other (Describe "other"): \_\_\_\_\_

Who will be signing documents for your company? (Attach additional page if needed)

Signer #1 Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signer #2 Name: \_\_\_\_\_ Title: \_\_\_\_\_

List partners, officers, principal members, or investors with an interest of ten percent (10%) or more:

Name	Title	Description of interest	% of interest

**Section 3: Purchaser Experience and Qualifications**

**A. If not acting as your own general contractor, who is your general contractor for this project?** *If acting as your own general contractor, move on to item B.*

Name of firm: \_\_\_\_\_ License #: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**B. Describe your or your general contractor's experience rehabbing existing residential structures within the past two years. (List completed addresses. Attach additional pages as needed.)**

- c. **Have you purchased property from the City of Superior before?** Y/N  
*If yes, please list the property address.*
- d. **Are you currently or have you previously been involved in a lawsuit with the City of Superior, one of its departments, or agencies?** Y/N  
*If yes, please explain and provide documentation in an attachment.*
- e. **Do you currently have any defaults, liens, judgments, or past-due property taxes?** Y/N  
*If yes, please explain and provide documentation in an attachment.*
- f. **Do you currently own property within the Superior city limits?** Y/N  
*If yes, please provide a complete list of all properties.*

**Section 4: Plan for Occupancy**

**A. When the project is complete, what is your plan for occupancy?**

*Select one of the options below.*

- Live in as my personal home
- Sell to an owner-occupant only *(fill in section B below)*
- Sell with no restriction *(fill in section B below)*
- Keep as a rental property *(fill in section C below)*

**B. If you plan to sell the property, please provide the following information:**

Name of Marketing/Listing agent: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Describe agent's experience marketing properties for owner-occupancy below.

Describe marketing activities and timeline to promote property sale below.

**C. If you plan to rent/lease the property, please provide the following information:**

Anticipated monthly rent/lease rate: \_\_\_\_\_ (if property has more than one unit with different rates, provide attachment documenting rates for each unit).

Name of leasing company, if applicable: \_\_\_\_\_

Address of leasing company, if applicable: \_\_\_\_\_

Phone, email, website of leasing company, if applicable: \_\_\_\_\_

Describe your or your leasing company's experience managing rental property. Detail policies and procedures for tenant screening, maintenance, and resolution of conflicts. Attach additional pages as necessary.

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**Purchaser #1 Signature**

I have read the certifications above and am authorized to submit this Offer to Purchase. The information included in this offer is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Name Date

**Purchaser #2 Signature**

I have read the certifications above and am authorized to submit this Offer to Purchase. The information included in this offer is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Name Date

**Attachments**

1. Outline of work to be completed (must be a minimum of items in RFP and/or necessary items (for certificate of occupancy)
2. Projected budget
3. Documentation of financial capacity (reviewed internally and not publically shared)
4. Before and after photos of completed projects
5. Additional information as noted in above sections