

7.2 PROCEDURES FOR SEWER EXTENSION REVIEW

With the final approval of this plan, WDNR will require that applications for sewer extensions in the City of Superior SSA be reviewed by the Collection Systems Engineering and Operations Manager of Environmental Services Division of Public Works (ESDPW) or their designee to determine if the extensions are in conformance with the sewer service area plan. It should be noted that any sewer extensions that are proposed within the City of Superior SSA but outside the boundary of the City of Superior shall be processed as an SSA Amendment (Section 7.5). This local review process is outlined below:

1. The developer or their consulting engineer(s) shall submit a letter and a plan map of the proposed sewer extension to the ESDPW via email to SSAP@ci.superior.wi.us or mail to City of Superior ESDPW, Attn: SSAP Sewer Extension Review, 51 E. 1st Street, Superior WI 54880.

To avoid delays, this submittal shall be made early in the planning process, prior to completing detailed plans and specifications for the project. Submitting the plans early will ensure that initial local review is made prior to submittal of the plans to WDNR and that costly detailed sewer design and specification documents are not prepared for areas that do not conform to the plan and are subsequently rejected by WDNR.

2. The ESDPW will review all submissions for sewer extension projects and will provide a recommendation as to whether or not the proposed project is in conformance with the SSA plan. The ESDPW will review all initial submissions for sewer extension projects and confirm its conformance with the SSA plan within 15 days of receipt of plan map.
3. If the proposed extension is in conformance with the SSA plan, the applicant must provide detailed sewer design plans and specification documents including, but not limited to, the following: sewer plan and profile sheets, including any necessary easements; construction detail drawings; and sewer pipe and appurtenance specifications. The ESDPW will review all detailed sewer design plans and specification documents and will provide the applicant with a review letter within 15 days of receipt of the detailed sewer design plans.

If the proposed sewer extension is in conformance with the SSA plan, the letter should be attached to the sewer extension plans that are submitted to WDNR by the applicant.

4. If the proposed extension is not in conformance with the SSA plan or if there are questions about consistency, the applicant will be notified by letter within 30 days.
 - a. The applicant should then decide if it wishes to further pursue the sewer extension. If not, no further action is required.
 - b. If the sewer extension is pursued, the SSA plan must be amended in order for the proposed extension to be in conformance with the plan. The process for adopting plan amendments is discussed in Section 7.5.

Note: After the SSA plan is amended, the proposed sewer extension request shall be resubmitted as discussed in number 1 above.

5. Additionally, in accordance with NR 113.07(1)(e), proposals for large holding tanks (greater than 3,000 gpd) would require an amendment to the plan.

Figure 7-1 Flow Diagram of Procedure for Sewer Extension Review

