

**MINUTES
POLICE AND FIRE COMMISSION
Superior, Wisconsin**

1. The regular meeting of the Board of the Police and Fire Commission for the City of Superior was called to order Wednesday February 12, 2020 at 6:00 p.m. in Room 204, of the Government Center, Superior, Wisconsin.

2. ROLL CALL

Commissioners present: Arthur Gil de Lamadrid, Howard Hendrickson, Ephraim Nikoi,
ChaQuana McEntyre

Also present: HR Director Koneczny, Chief Gordon, Assistant Chief Markon

There being a quorum present, the meeting was in order.

3. RECOGNITION OF NOTICE TO THE PUBLIC

The recording secretary mailed and/or delivered agendas and agenda packets to persons or organizations listed, and the meeting was legally noticed in accordance with Wisconsin State Statutes open meeting law.

4. Approval of minutes:

Motion by Commissioner Hendrickson, seconded by Commissioner McEntyre and carried to approve the minutes from the January 8, 2020 meeting.

5. Police & Fire department updates

Chief Gordon said a firefighter quit recently and took a job elsewhere. The Chief added that there had to be some adjustments within the department as the person who left was a senior firefighter. Chief Gordon spoke about the recent fire in which a fatality occurred. The Chief said that the process and notifications worked very well within the department. Unfortunately for three firefighters that were on duty that night, it was their first fire. Chief Gordon talked about the press conference and said it was a tough one because of the death involved. For the first time since Chief Gordon has been Chief, the critical incident stress management plan was implemented. Chief Gordon said many of the firefighters that participated have thanked him for this process and many said they had a very positive experience. Today was the 7th Grade Health Heart and Safety day. It is the 4th annual event. Chief Gordon said that the department has now taught over 1200 Seventh graders CPR. Hopefully it can expand into the high school as well. Tomorrow is a swearing in ceremony, with a community service award, and a life saver award, as well as recent promotions.

Assistant Chief Markon said there are no current personnel updates. Testing for new recruits is later this month, both interviews and physical agility. Asst. Chief Markon said we are not looking to fill any sworn positions at this time, although we do have a Records Clerk who will retire in April, so that position will need to be filled. Asst. Chief Markon talked about new radios that were just approved for funding. He said everything will probably have to go out for a request for proposals. He said he believes the Chief's plan is to replace all of our portables that are currently out of date by the end of the year. New technology will work better with existing system that Wisconsin has.

No Action

6. Letters from Chief Gordon; completion of probation, Dvorak, LeSage

Motion by Commissioner Gil de Lamadrid, seconded by Commissioner Hendrickson and carried to approve the letters from Chief Gordon; completion of probation, Dvorak, LeSage.

7. Letter from Chief Alexander; completion of probation, Ashley Johnson

Motion by Commissioner Gil de Lamadrid, seconded by Commissioner Hendrickson and carried to approve the letter from Chief Alexander; completion of probation, Ashley Johnson.

8. Update on recruitment strategies in the Fire Department

No action

9. Review PFC rules related to how the Commission receives correspondence and the process for an individual filing a complaint

Motion by Commissioner Gil de Lamadrid, seconded by Commissioner Hendrickson and carried to table item 9 until the next meeting.

10. Receive and file Fire Department promotional processes

Motion by Commissioner McEntyre, seconded by Commissioner Hendrickson and carried to receive and file the Fire Department promotional processes.

11. Update on Police Officer testing process

No action

12. Update on Firefighter testing process

No action

13. Letter from Chief Gordon; resignation, Pearson

Motion by Commissioner Gil de Lamadrid, seconded by Commissioner Hendrickson and carried to receive and file the letter from Chief Gordon; resignation, Pearson

14. Review Police Officer interview questions

Motion by Commissioner Hendrickson, seconded by Commissioner Gil de Lamadrid and carried to move into closed session.

Motion by Commissioner Gil de Lamadrid, seconded by Commissioner McEntyre and carried to move back into open session.

Motion by Commissioner McEntyre, seconded by Commissioner Gil de Lamadrid and carried to adjourn the meeting at 7:21 p.m.

*Submitted by: Donna Swanson
Recording Secretary*