

Finance Committee Proceedings
City of Superior
June 13, 2019

Members Present: Craig Sutherland, Keith Kern and Jack Sweeney
Staff Present: Jean Vito, Jean Dotterwick, Shana Ross and Cammi Koneczny
Others Present: Shelley Nelson, Greg Kessler and Joe Maki
Members Excused:

Jack Sweeney called the meeting to order at 4:30 pm with a quorum present. Attendance was done by sign in.

1. Approval of the May 09, 2019 Finance Committee meeting minutes.

Motion was made by Keith Kern, seconded by Craig Sutherland and carried unanimously to approve the May 09, 2019 Finance Committee meeting minutes.

2. Joe Maki to provide a Deer Committee update on 2018-2019 hunting season and future plans.

Joe updated the Committee on the deer harvest history and standings for 2018 and the possibility of revisiting sights which were eliminated. A question and answer period followed.

Motion was made by Keith Kern, seconded by Craig Sutherland to receive and file the Deer Committee update.

3. Request from Councilor Sweeney – Update on new Muni-Link utility billing system.

Shana Ross from the Environmental Service Division (ESD), updated the Committee on the new Muni-Link billing system. A question and answer period followed.

Motion was made by Keith Kern, seconded by Craig Sutherland and carried to receive and file the Muni-Link utility billing system update.

4. Sewer credit request from Todd Nyberg for indoor water leak at 5210 E. 3rd Street.

A sewer credit was requested for 5210 E. 3rd Street as there was an undetected water leak during the months of March and April, 2019. The dwelling has a full finished basement and it is assumed the water leaked into the floor drain and entered the sewer system. With the amount of sewage fees due, Mr. Nyberg is requesting some form of hardship relief.

Motion was made by Keith Kern, seconded by Craig Sutherland and carried to approve a one year budget plan with equal payments per month.

5. Referred from May 7, 2019 City Council meeting: Request from Councilors VanSickle and Olson to review funding options to install three adaptive Zagster bicycles.

Motion was made by Craig Sutherland, seconded by Keith Kern and carried to hold in committee until the July 2019 meeting.

6. Tabled from May 9, 2019 meeting: Review and discuss Operational and Organizational Review proposal submitted by RW Management Group, Inc. Several questions to RW Management and reports from comparable cities requested.

Reports requested from comparable cities were received and reviewed by the Committee. A question and answer period followed.

Motion was made by Craig Sutherland, seconded by Keith Kern and carried to eliminate the Police and Fire portion of the proposal and to move forward with the basic Operational and Organizational Review package for non-union employees for a fee of \$39,500.

7. Finance Director Vito requesting investment policy update.

Motion was made by Keith Kern, seconded by Craig Sutherland and carried to hold in committee until the July, 2019 meeting.

8. Review May, 2019 check register.

Motion was made by Keith Kern, seconded by Jack Sweeney and carried to receive and file the May, 2019 check register.

9. Review General Fund Financial Statements – 2019 Expenditure vs. Budget Analysis.

Motion was made by Keith Kern, seconded by Craig Sutherland and carried to receive and file the General Fund Financial Statements.

10. General Financial Overview
 - a. Update on top 3 financial concerns.

Finance Director, Jean Vito mentioned the top concerns being health insurance and the transitions in the Finance Department.

11. Other financial matters.

Assistant Finance Director, Chris Bronson, is working closely with Mark Carlson concerning the Nemadji Golf Course transition. It will be requested that the new golf course management company, Kemper Sports, will be starting December 1st, 2019 instead of January 1st, 2020.

Having no other business, the Finance Committee Meeting adjourned at 5:25 p.m.