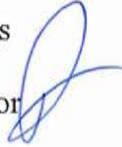




## Public Works Department

1316 North 14th St., 2nd Floor, Room 200  
Superior, WI 54880  
Web site: [www.ci.superior.wi.us](http://www.ci.superior.wi.us)

Phone: 715-395-7334  
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TO: Public Works Committee Members  
FROM: Todd Janigo, Public Works Director   
DATE: May 8, 2019  
RE: **Public Works Committee Meeting Agenda  
May 15, 2019 - 5:00 p.m.  
Room 204, Government Center**

1. Election of officers.
2. Approval of the April 17, 2019 meeting minutes.
3. Councilors Olson and Kern: requesting the addition of Oakes Ave from N 58<sup>th</sup> St to N 64<sup>th</sup> St and North 60<sup>th</sup> between Oakes Avenue and the existing alley route (between Banks and Tower Avenues), to the City of Superior Year Round ATV/UTV Road Routes, connecting the Village of Superior to the current City Routes.
4. Public Works Director Janigo on behalf of the Business Improvement District (BID): Review of two-hour parking restriction on Ogden Avenue between Broadway and Belknap Streets.
5. ESD Director's Report.
6. Tabled from the April 17, 2019 meeting: Public Works Director Janigo & Parks, Recreation & Forestry Director Cadotte: Tree abatement assistance program draft.
7. Public Works Director's Report.

*Notice is hereby given that a majority of the members of the Common Council may be present at the meeting, and although this may constitute a quorum of the Common Council, the council will not take any action at this meeting. The City of Superior complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Public Works Department at 715-395-7334 or by email: [publicworks@ci.superior.wi.us](mailto:publicworks@ci.superior.wi.us) by 4:30 p.m. on the day prior to the scheduled meeting. The City will attempt to accommodate any request depending on the amount of notice we receive.*

**In compliance with Wisconsin Open Meetings Law, this agenda was posted:** Government Center, Court House, & Public Library, Emailed to: Daily Telegram, Public Library May 8, 2019.

**PUBLIC WORKS COMMITTEE PROCEEDINGS**  
**April 17, 2019**  
**Government Center Room 204**

Members Present: Jenny Van Sickle, Esther Dalbec, Ruth Ludwig, Keith Kern (alt)

Also Present: Todd Janigo, Chris Carlson, Angie Harker, Dan Olson, Steve Roberts, Linda Cadotte, Craig Sutherland, Thor Trone, Frog Prell, Lee Sandok-Baker, Mayor Jim Paine, Shelley Nelson

1. Approval of March 20, 2019 meeting minutes.

**MOTION by Ludwig, seconded by Van Sickle, and carried to approve the Public Works Committee minutes of March 20, 2019.**

2. Tabled from the March 20, 2019 meeting Councilor Olson: Consideration of calendar parking exemption on North 60<sup>th</sup> Street between Tower and Banks Avenues; and consider no night parking.

Councilor Dan Olson spoke about the complaints he has received about the barbershop customers and others not being able to find parking in the area of North 60<sup>th</sup> & Tower Avenue. He explained that the Clip Joint on the corner has their customers accessing their parking lot by driving across the sidewalk (as they have designated their driveway on the north side of North 60<sup>th</sup>). This driveway designation eliminates street parking for others. Other businesses in the block have alley access to their parking lots. The committee viewed a map and photos of the area and it was noted that the Clip Joint could access their parking lot by removing a berm and some debris at the back of their lot where it abuts the alley.

**MOTION by Ludwig, seconded by Dalbec, and carried to approve the calendar parking exemption on North 60<sup>th</sup> Street between Tower and Banks Avenues, designate parking only on the north side of North 60<sup>th</sup> Street between Tower and Banks Avenues and designate no night parking on North 60<sup>th</sup> Street from the alley east to Tower Avenue.**

3. Traffic Lieutenant Thor Trone: Revision of City code Section 112-51 (c) (1) change no parking in an alley in business district to no parking in an alley.

Trone explained the current ordinance doesn't apply to people parking in residential alleys, only in business alleys. He indicated that parking in residential alleys causes issues for service vehicles, garbage trucks and emergency vehicles. This ordinance change would give the police department enforcement ability and in addition, will help with the problem of alleys being shifted, due to the existing alley right of way being obstructed.

**MOTION by Ludwig, seconded by Van Sickle, and carried to approve the revision of City code Section 112-51 (c) (1) change no parking in an alley in business district to no parking in an alley.**

4. ESD Director Steve Roberts: Recommendation to Contract for Legal and Environmental Services.

ESD Director Steve Roberts and City Attorney Frog Prell both spoke to this issue and explained that Superior Water Light and Power (SWLP) is considered a responsible party under DNR regulations for a contamination problem in the area of their former manufactured gas plant. This area is located in proximity to the Wastewater Treatment Plant. It was explained that expert legal counsel is needed to ensure that the City does not incur liability for the contamination. Stafford and Rosenbaum law firm specializes in environmental legal services, can hire environmental sub consultants as needed and have represented other Wisconsin communities facing similar issues. Prell noted that it is too early to determine the extent and overall cost of these legal services. The budget source for these services would be from ESD's professional and technical services budget.

**MOTION by Ludwig, seconded by Van Sickle, and carried to approve the recommendation to Contract for Legal and Environmental Services.**

Dalbec requested that item #7 be moved up on the agenda and there were no objections.

7. Councilors Olson and Kern: requesting the addition of Oakes Ave from N 58<sup>th</sup> St to N 64<sup>th</sup> St to the City of Superior Year Round ATV/UTV Road Routes, connecting the Village of Superior to the current City Routes.

Olson spoke about the route addition as it would affect his district and he explained that the Village of Superior is considering opening up all of their streets to ATVs/UTVs routes. Kern also addressed the issue indicating he had been approached by citizens of the Village asking about establishing a route that would connect ATV/UTV traffic from the Village to city routes. The proposed route on Oakes Avenue was suggested as it has the least impact on residences, however Kern indicated it could be altered as needed. There was a lengthy discussion, a few route alterations were mentioned and it was agreed that residents that would be impacted should receive letters and be invited to the Public Works Committee meeting to give their input. However since the Village has not yet taken formal action on the issue, it was decided to wait to proceed until the Village does take formal action.

**MOTION by Ludwig, seconded by Dalbec, and carried that contingent on the Village of Superior taking formal action on their routes, city residents affected by a connecting route would be sent letters and be invited to the next Public Works Committee meeting.**

5. ESD Director's Report

Members received Steve Roberts report via email earlier in the day and he gave a brief overview of Wastewater Treatment and Collection System Operations for April and an update that the renewal process for the City's wastewater discharge permit was completed by EPA and DNR on 3/29 and the new permit is now in effect.

6. Public Works Director Janigo: Fleet vehicle auction removals March 2019 (to be received and filed).

Janigo notified the committee that three Ford Explorers sold in excess of \$5,000 apiece. He indicated that going forward, all vehicles being sent to auction will be preapproved by council and declared as surplus prior to the sale.

**MOTION by Ludwig, seconded by Van Sickle, and carried to receive and file the Fleet vehicle auction removals March 2019.**

8. Public Works Director Janigo & Parks, Recreation & Forestry Director Cadotte: Tree abatement assistance program draft.

Parks, Recreation & Forestry Director Linda Cadotte distributed a draft document and explained that \$10,000 was placed in the tree budget this year to assist homeowners with ash tree removal. She explained that Public Works, Parks, Rec and Forestry and Building Inspection met with the Mayor to discuss how to distribute these funds to homeowners. She also gave some history of the emerald ash borer crisis and indicated that there are an estimated 9,000 to 12,000 privately owned ash trees in the city (all known ash trees on city boulevards have been removed). The current ordinance regarding public nuisance trees was also reviewed. Code Compliance Office Lee Sandok-Baker spoke about the issue as well and explained how she currently addresses complaints about problem trees. The draft policy was reviewed at length and ultimately it was agreed to have staff reconvene internally to outline more protocol/procedures and bring the issue back to the committee next month.

**MOTION by Ludwig, seconded by Van Sickle, and carried to table the Tree abatement assistance program draft until next month.**

9. Public Works Director's Report.

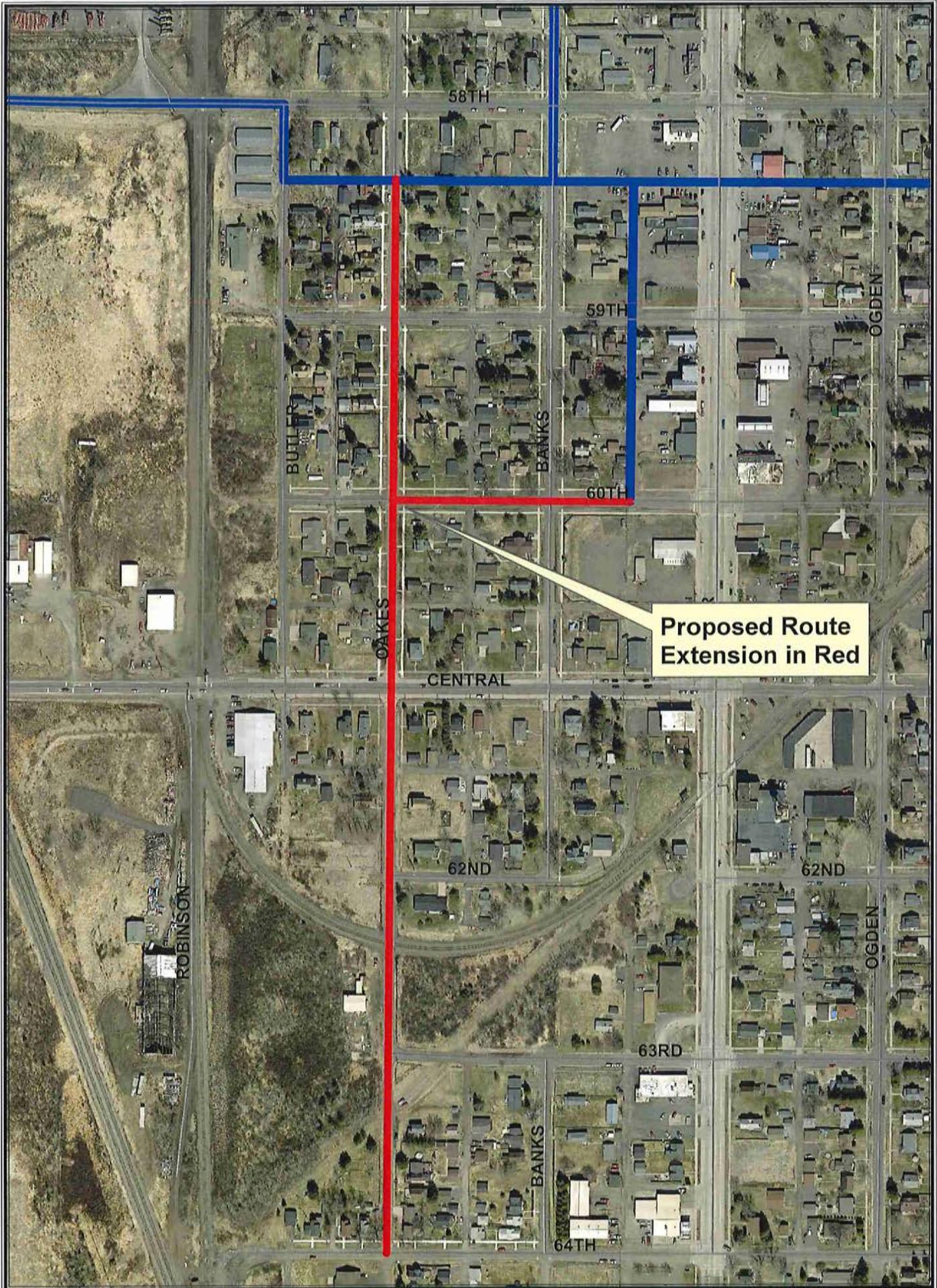
Janigo indicated that 2 SMA's were approved this week at council, one for the Barker's Island causeway and the East 3<sup>rd</sup> Street culvert. Line painting and milling contracts will be sent to council on May 7<sup>th</sup>. Line reconfiguration and South End bike lanes will be completed this year, along with reconfiguration of Hammond Avenue between Belknap and North 21<sup>st</sup> Street (from two lanes to one, along with bike lanes). He also reported that our crash attenuator trailer was damaged in an accident on East 2<sup>nd</sup> Street, therefore we have been renting one and a new trailer has been ordered, with costs for rental and purchase totaling around \$17,000. The city attorney's office is pursuing an insurance claim with the motorist that crashed into the trailer.

**Dalbec announced the meeting adjourned at 6:52 p.m.**

**The next Public Works Committee meeting will be held May 15<sup>th</sup> at 5 p.m. in Room 204 of the Government Center.**

Minutes submitted to the Council Meeting of May 7, 2019.

Existing ATV/UTV Route



# Proposed ATV/UTV Route Extension





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W I S C O N S I N

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**Environmental Services Division  
Public Works Department**

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ES Director  
Steve Roberts  
51 E 1<sup>st</sup> Street  
Superior, WI 54880

**Memorandum**

DATE: May 8, 2019  
TO: Members of the Public Works Committee  
FROM: Steve Roberts  
RE: ESD Director's Report for May PWC

1) Wastewater Treatment Operations

- a) A total of 257.4 Million gallons (MG) of treated effluent was discharged in April in full compliance with effluent limits
  - i) WWTP: 212.6 MG
  - ii) CSTP 2: 44.8 MG

2) Collection System Operations

- a) No water in basements attributed to surcharging of City sewer mains, Sanitary Sewer Overflows (SSOs), or Combined Sewer Overflows (CSOs) in since the April report.
- b) A force main leak resulted in an SSO near Bluff Creek (Lift Station 7 Force Main) on April 2<sup>nd</sup>. Details for this event and response were included in the previous report.

3) Public Education, Involvement, and Relations Activities

- a) Annual 5<sup>th</sup> grade tours of the WWTP ongoing (approximately 330 students)
- b) Interactive "Enviroscape" at Earth Tracks at the Zoo (May 17)
- c) Lake Superior Youth Symposium (May 18<sup>th</sup>), Tour of WWTP and Poplar Wetland Basin
- d) St. Louis River Alliance Spring Clean Up – May 18<sup>th</sup> from 10:00-12:00 Bear Creek/WI Point

SR/sr

C: Angie Harker, Todd Janigo, Chris Carlson, Jon Shamla, Erin Abramson, Andrea Crouse