



SUPERIOR

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Living up to our name.

Parks, Recreation & Forestry

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TO: Parks and Recreation Commission Members

FROM: Linda M Cadotte, Director 

DATE: May 15, 2018

RE: **Parks and Recreation Commission Meeting Agenda**
Thursday, May 24, 2018 – 5:00 p.m.
Room 204, Government Center

The Parks and Recreation Commission mission statement is: To fairly and equitably develop, maintain and improve its programs and entities.

Please make every effort to attend. Please call if you are unable to attend.

1. Introductions/ Election of officers
2. Approval of March 22, 2018 meeting minutes
3. Approval of May 10, 2018 meeting minutes
4. Woodstock Bay Naming Recommendation
 - a. Property update
5. 18 Oaks Renaming Ceremony
6. Children's Memorial Garden update
7. Central Park Tennis Court update
8. Hog Island Disc Golf Course
9. Accessible dock for kayaks and canoes at Billings Park
10. Pump track demo – Heritage Park
11. Parks, Recreation & Forestry Director's Report

Next meeting date: June 28, 2018 at 5 p.m.

Notice is hereby given that a majority of the members of the Common Council may be present at the meeting, and although this may constitute a quorum of the Common Council, the council will not take any action at this meeting
The City of Superior complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact Parks and Recreation at (715) 395-7270 or by email: parks@ci.superior.wi.us by 4:30 p.m. on the day prior to the scheduled meeting. The City will attempt to accommodate any request depending on the amount of notice we receive.
In compliance with Wisconsin Open Meetings Law, this agenda was posted: Government Center, Court House, & Public Library,
Emailed to: Daily Telegram, Public Library, May 15, 2018.

PARKS AND RECREATION COMMISSION
Thursday, March 22, 2018
Room 204, Government Center

Members Present: Keith Kern, Brittany Berrens Markgren, Ruth Ludwig, Tom Wondolkowski, Gene Rosburg

Members Excused: Geof Wendorf

Also Present: Linda Cadotte, Angie Harker, Russ Behlings,

1. Approval of March 1, 2018 meeting minutes

MOTION by Ludwig, seconded by Berrens Markgren, and carried to approve the Parks and Recreation Commission minutes of March 1, 2018.

2. 2018 Recreational Grant award recommendations

The commission reviewed at length the 2018 Recreational Grant requests that were presented to the commission on March 15th and made the following recommendations: Superior Summer Basketball Program \$750. Superior Wrestling Club Inc. \$925. Senior Connections \$925. Project Graduation \$1425. YMCA Outdoor Soccer \$1425. North Shore Rugby \$2500. YMCA Whalers \$3150. Superior Area Lacrosse \$5500. Superior Basketball Association \$6500. Challenge Center \$9400. SYO \$10,500. Superior Figure Skating Club \$12,000. Grant recommendations total \$55,000.

MOTION by Kern, seconded by Rosburg, and carried to approve the 2018 Recreational Grant award recommendations as outlined in the discussion.

3. Winter Skating Program 2017-18 Report

Cadotte along with Park Superintendent Russ Behlings summarized the 2017-18 Winter Skating Program. Participants were asked to complete surveys this season and Cadotte highlighted those results. She indicated that we learned the following from the survey: the majority of respondents skate twice per week, skate where their friends are, use the hockey rinks, use their own equipment and arrive at the rinks via car. Most respondents (48%) indicated they would not pay to skate, but 40.89% indicated they would pay \$1 - \$5 per visit. She also reviewed the budget breakdown and indicated the total budget for the program was \$97,525.15. The cost per skater per visit was calculated and equals \$30.15 Behlings reviewed the labor costs to maintain the rinks along with the water usage for flooding. Total flooding costs were \$29,801.15. Total snow removal/rink clearing costs were \$27,814.25. He spoke about the challenges he and the Parks crew faces trying to maintain quality ice at all eight rinks in the city. Budget numbers show that the investment made in the South Superior rink, by adding a limestone base, did pay off, with reduced water and labor costs and good quality ice all season. Cadotte mentioned that the department would be meeting with SAHA again to gauge their interest in getting involved with our outdoor rinks next season. Commissioners asked that any recommendations from this meeting and the program in general, be brought back to the commission in May.

MOTION by Kern, seconded by Rosburg, and carried to receive and file the Winter Skating Program 2017-18 Report.

4. Central Park Tennis Court

Councilor Brent Fennessey was unable to attend the meeting to discuss his request, however he did send the commission an email outlining his request to not only repair the damaged tennis court in Central Park, but at the same time, convert the tennis courts to a shared-use tennis / basketball court. The suggestion is that the tennis court also be striped for pickle ball.

Fennessey indicated that there is not a basketball hoop in the Central Park area. He also feels that by implementing these changes, the park would see increased usage. Behlings indicated that UWS recently re-did their tennis courts at a cost of \$45,000 for four nets. Cost estimates were discussed and could possibly be in the \$25,000 - \$30,000 range; however Behlings has not yet received a firm estimate from vendors.

MOTION by Kern, seconded by Wondolkowski, and carried to approve moving forward with the suggested changes to the Central Park tennis courts, at a cost not to exceed \$35,000, out of the Parks general CIP budget, with layout to be determined by the commission before proceeding with any work.

5. SYO request to schedule practice time on city ball fields.

Cadotte stated she has been contacted by SYO board member Joe Tribbey about their organization scheduling youth practice time on city fields. Historically, Parks and Rec administrative staff has done this scheduling and have assigned practice time to youth teams one week in advance. It was felt that this ensured an equitable distribution of practice times, as the fields are in high demand. SYO coaches have been requesting the ability to have practices scheduled further out than one week for consistency for their parents and players. At this time, SYO is envisioning creating a schedule for city fields that would give all youth teams equal practice time. Administrative staff has been blocking out the schedule for the adult leagues and it is felt that once this is complete, SYO could look at scheduling practice times, outside of those blocks. It was noted that at times, a league may approach the city later in the spring to book field time and the city would reserve the right to add additional blocks to the schedule, along with the right to take back the scheduling if complaints are received about equitable distribution of practice time. The commission discussed the issue and felt that it would be appropriate to try this for this season and then report back.

MOTION by Kern, seconded by Ludwig, and carried to grant SYO's request to schedule practice time on city fields, for a trial period of one year, with the City reserving the right to make adjustments to the schedule as needed.

6. Final park name recommendation "18 Oaks."

Cadotte explained that the 60 day comment period for the renaming of "18th & Oakes Play Area" park to "18 Oaks" is ending March 26th and thus far no comments have been received. If none are received by that date, the renaming of the park can formally be approved by council.

MOTION by Kern, seconded by Ludwig, and carried to accept the name "18 Oaks" for the park at North 18th and Oakes Avenue.

7. Parks, Recreation & Forestry Director's Report

Cadotte reported that the Fallen Worker Memorial Ceremony and tree planting will be held at the park at 18th and Oakes in April, as will our Arbor Day Celebration, which will be scheduled in May.

There will be a second public meeting regarding the Barker's Island Beach Restoration Project on April 25th from 5 – 6 p.m. at the Lake Superior Estuarium.

Kern announced the meeting adjourned at 6:20 p.m.

Due to the election on April 3rd and new committee assignments being made on May 1, the next Parks & Recreation Commission meeting will be held Thursday, May 24th at 5:00 p.m.

Minutes submitted to the Council Meeting of April 4, 2018.

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May 10, 2018 minutes will be distributed at the meeting.



Douglas County
Land & Water Conservation Department
1313 Belknap St.
Superior, WI 54880

#8

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Phone: (715) 395-1380

April 24, 2018

Douglas County Land & Development Committee
c/o Douglas County Clerk's Office
Courthouse Building
1313 Belknap St., Room 101
Superior, WI 54880

RE: Recreational development of Hog Island site

Dear Ms. Susan Sandvick and Mr. Keith Allen:

This letter is in response to recent interest in developing the Hog Island site.

It is our recommendation that the Hog Island site remain in county ownership and that the site not be further developed in any way. We believe that Douglas County has the responsibility to limit liability and the public risk by not promoting or developing recreational opportunities at that site that would increase the chances of exposure to residual soil and water contamination.

Thank you for your understanding of our concern in this matter.

Sincerely,

Mark Liebaert, Chair, Douglas County Board of Supervisors

4-24-18

Christine Ostern, Douglas County Conservationist

LAND AND DEVELOPMENT COMMITTEE
Douglas County Board of Supervisors
Tuesday, April 24, 2018, 3:00 p.m., Room 207C, Courthouse,
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Allen.

ROLL CALL: Present – Keith Allen, Alan Jaques, Terry White, Scott Luostari. Others present: Ann Doucette, Carolyn Pierce, Jim Caesar, Mark Liebaert, Candy Anderson, Sue Sandvick, Cheryl Westman, Committee Clerk.

APPROVAL OF MINUTES: Motion by Jaques, second White, to approve the minutes from the March 27, 2018, meeting. Motion carried.

ACTION ITEMS/REFERRALS:

LAND SALES:

PARCEL 17-18: NW1/4 of NW1/4 of SW1/4, Section 10-48-13, Town of Parkland. No bids received.

PARCEL 18-18: Pt SW1/4 of SE1/4, East of Railroad, Section 10-48-13. Town of Parkland. No bids received.

PARCEL 19-18: Pt of NW1/4 of NE1/4, parcel in SW corner, Section 22-46-12, desc 359 RP 867, Town of Bennett. No bids received.

PARCEL 22-17: Lot 29, Subdivision of the NW1/4 of the SE1/4, Section 22-46-12, Town of Bennett. \$500.00 from Bryan Castle.

PARCEL 24-18: Parcel 20, Itasca Garden Tracts, City of Superior. No bids received.

Previously Advertised Properties:

PARCEL 9-17: Fractional Lots 5 thru 8, Block 1, Riverside Addition to South Superior, and Fractional Lots 9 thru 12, Block 8, Syndicate Addition to South Superior, City of Superior. \$1,000.00 from Brett Etter.

PARCEL 1-18: Lots 13 and 14, Block 13, South Superior 1st Division, City of Superior. \$5,000.00 from Karen Witthoft.

PARCEL 19-13: Lots 6-11 Inclusive, Block 12, Magoffin's Addition to South Superior, Section 10-48-14, Village of Superior. \$2,253.00 from Brett Etter.

ACTION (RESOLUTION): Motion by Luostari, second White, to approve the bids and forward to County Board. Motion carried unanimously.

Recommend "No Development" on Hog Island: Recently, individual has approached City Council regarding disc golf on Hog Island.

ACTION: Motion by White, second Luostari, to recommend no development on Hog Island at this time. Motion carried.

Establish Policy Allowing Assignment of Tax Deed Under Section 75.28 of the Wisconsin Statutes: County Clerk clarified statute number referenced should be 75.39. Assigning rights of the county under 75.39 to a purchaser, and by filing a court action, bars a former owner from claiming rights to the land. This would occur only when requested, not for every property sale. Purchaser would be responsible for filing the court action and all associated fees.

ACTION: Motion by Jaques, second White, to approve drafting a policy allowing assignment of rights under Section 75.39 of the Wisconsin Statutes, bringing back to committee for review. Motion carried.

INFORMATIONAL:

Reports:

Wisconsin Point Trail (Jim Paine): Paine thanked committee for supporting trail; October completion targeted.

HOLF Management Group Financial Statement: Included with members' agenda packets – reviewed. County Clerk will send letter to group reminding them to send quarterly financials as required by the agreement.

Economic Development: Jim Caesar provided updates; distributed Development Association and Superior Business Center Building financial reports for time period January 1 – April 24, 2018. Caesar requested to provide SBC financial with every agenda.

Land Improvement Account Fund Balance: Reviewed.

Appraisals:

Previously Advertised Parcels – reviewed; parcels to be re-advertised in May.

ADJOURNMENT: Motion by Luostari, second Jaques, to adjourn. Motion carried. Meeting adjourned at 3:45 p.m.

Submitted by,

Cheryl Westman, Committee Clerk