

DRAFT - MEETING MINUTES
SUPERIOR PUBLIC LIBRARY
Date: August 9, 2023

The Superior Public Library Board of Trustees convened a regular meeting on Wednesday, August 9, 2023, at 5:00 p.m. in the board room of the library at 1530 Tower Ave., Superior, WI, as advertised in the Superior, WI, *Superior Telegram*.

Board Members Present: Sue Hendrickson, Erin Schilling (online), Acacia Nikoi, Ron Leino, Ellen Kreidler, Heather Rickerl, Jim Paine, Mary Johnson-Garay

Board Members Absent: Mary Klun, Jim Purvis

Also Present: Sue Heskin, Library Director,

- I. CALL TO ORDER.
 - a. Vice-Pres Sue Hendrickson called the meeting to order at 5:01p.m.
- II. APPROVAL OF THE MINUTES
 - a. Ron Leino moved to approve minutes from the June 14, 2023 meeting. Heather Rickerl seconded. Passed.
- III. REPORT OF THE DIRECTOR:
 - a. Sue Heskin had submitted a written report and provided updates to the board. There were 41 applications for the Library Technician position. Trustee training week is Aug. 21-25. Sue discussed the webinar format.
- IV. APPROVAL OF THE BILLS AND FINANCIAL REPORT: Ellen Kreidler moved to approve the bills and financial report. Sue Hendrickson seconded. Passed.
- V. COMMITTEE REPORTS: None
- VI. FRIENDS OF THE LIBRARY REPORT
 - a. Planning for the September book sale September 15-16. Donations are still being accepted.
- VII. SPL FOUNDATION REPORT
 - a. Sue Heskin provided a brief update on donor plaque that is on display. Donations needed to be included in Founders Fund is \$1888.
- VIII. OLD BUSINESS:
 - a. None.
- IX. NEW BUSINESS:
 - A. Job Descriptions Update

- i Ellen Kreidler moved to approve the Librarian and Library Technician job descriptions with updated lifting requirements. Jim Paine seconded. Motion passed.
- B. Board Committees for 2023-2024
 - i Those who would like to serve in a new position on a committee should indicate on the sheet and Mary Klun will be in contact.
- C. Mayor Paine provided an update on the city budget and anticipated funding for the library in 2024.

ADJOURNMENT: Adjourned at 5:26 pm. Next meeting September 13, 2023.

Recorder: Acacia Nikoi, Secretary