

Licenses and Fees Committee Meeting Minutes

City of Superior, Wisconsin



The meeting was called to order by Councilor Fennessey at 3:34 pm on July 11, 2022 in Government Center Room 204.

1 ROLL CALL

COUNCILORS PRESENT: Brent Fennessey (Chair), Lindsey Graskey (Vice-Chair) Jack Sweeney, Mike Herrick (Alt)

COUNCILORS ABSENT: N/A

CITY STAFF PRESENT: City Clerk Ramos

OTHERS PRESENT: Shelley Nelson

2 APPROVAL OF MINUTES

2.1 Licenses & Fees Committee (Meeting held June 13, 2022)

MOTION by Vice-Chair Graskey to approve, seconded by Councilor Sweeney and carried.

3 OLD BUSINESS

4 NEW BUSINESS

4.1 Discussion with Douglas County Health Department Representatives on the acquisition of health inspection costs for various city licenses.

4.1.1 Recap Sales & Business License for required updates.

MOTION by Vice-Chair Graskey to hold in committee until August meeting, seconded by Councilor Sweeney and carried.

4.2 Initial run through of city licenses for Transportation & Mobile Businesses (Vehicles, Trucks, Carts, etc)

Vice-Chair Graskey reminded members that Director Serck had recommended not licensing food trucks.

Bicycle permits are issued by the police department. Councilor Sweeney informed the members that the permits are helpful in the event that a person's bike is stolen.

MOTION by Vice-Chair Graskey to approve, seconded by Councilor Sweeney, to consolidate application fees for Towing/Wrecker Service license and charge an annual fee of \$130 per business.

Traffic Sergeant Thor Trone explained his role in licensing various vehicles in the city.

MOTION by Vice-Chair Graskey, seconded by Councilor Fennessey and carried, to rescind motion consolidating fees for Towing/Wrecker Service licenses.

4.3 Review Code Update for 1-Day Cabaret licenses

Clerk Ramos proposed code amendments 1-Day Cabaret licenses so that the licenses could be issued at the discretion of the city clerk when it was clear there was no way for an applicant to foresee the need a 1-Day Cabaret license.

MOTION by Vice-Chair Graskey, seconded by Councilor Sweeney, to adopt the proposed amendments to sections regulating 1-Day Cabaret licenses in City Code Chapter 14.

4.4 Propose Future Meeting Topics

Clerk Ramos was asked to advise of state requirements for licensing door-to-door peddlers and whether we are required to maintain the annual licenses; and to poll other Wisconsin clerks on whether Schwan's was licensed as a peddler in their municipalities.

5 ADJOURNMENT

Meeting was adjourned at 4:55 pm.

Respectfully submitted by Camila Ramos, City Clerk