

**PARKS & RECREATION COMMISSION MINUTES**  
**Thursday, May 26, 2023**



*The meeting was called to order by Chair Ledin at 5:00 pm on May 26, 2023, in Government Center Room 204 & virtually via Teams Microsoft.*

**1. ROLL CALL**

**Members Present:** Nick Ledin, Ruth Ludwig, Gene Rosburg, Elizabeth Norén, Jemal Broussard, David Kroll

**Members Excused:** Mick MacKenzie

**City Staff Present:** Linda Cadotte, Kara Czapinski, Michael Maruska

**Others Present:** Maria Lockwood (Daily Telegram)\*

**2. APPROVAL OF MINUTES**

2.1. Parks & Recreation Commission (Meeting held March 23, 2023)

**MOTION by Ludwig, second by Rosburg, and carried to approve the minutes from March 23, 2023.**

**3. OLD BUSINESS**

3.1. Update on Boat Launch Passes

Director Cadotte discussed that the City has been looking at a pay module through Civic Plus which is the City's current website. This would allow users to pay for a boat launch pass via credit card at each boat launch. The goal is to have this up and running by the end of the season. Boat launch passes, including daily passes, will still be available for purchase at the Government Center, Northwest Outlet, Barker's Island Marina Ship Store, Kwik Trip in East End, and the Bait Shop in South Superior which is one of our newest vendors.

**4. NEW BUSINESS**

4.1. Election of Officers

4.1.1. Election of Chair

**MOTION by Ludwig, second by Broussard and carried to elect Nick Ledin as Chair.**

4.1.2. Election of Vice-Chair

Rosburg nominated Broussard for Vice-Chair, and Broussard declined.

**MOTION by Rosburg, second by Norén and carried to elect David Kroll as Vice-Chair.**

## 4.2. Playground Program

### 4.2.1. Code of Conduct

Director Cadotte discussed the Code of Conduct as stated last season for participants and their parents. This allows staff to remove someone from the program if needed due to behavioral problems.

### 4.2.2. Park Rotation

Councilor Ledin and Councilor Ludwig discussed rotating some of the summer programs to parks that don't get a lot of attention. Director Cadotte stated she's spoken with Caitlin Knoll about the history and reasons for change on this issue, and the biggest problem is attendance and amenities. Having kids enroll ahead of time is an option, then we can shift programs to neighborhoods that aren't getting attention if there is interest in other locations.

## 4.3. Scoring Sheet for Outdoor Recreation Grants

Councilor Ledin discussed that this is being brought up after issuing the 2023 Recreational Grants. It was open to discussion about what should be adjusted/needed. Rosburg suggested that there should be a valid document that would rank all incoming requests from top to bottom. Director Cadotte stated that the grant applications open early in the year. Applications are accepted through February, and the commission reviews them at a special meeting in March. Councilor Ledin will bring a more refined document for consideration at the September meeting.

## 5. RECURRING BUSINESS

### 5.1. Superintendent Update

- 5.1.1. It's been a busy time of year with the Parks crew, there have been a lot of positive changes and the crew has been very supportive of the changes.
- 5.1.2. Brush pickup is going as expected, and the crew is only a day behind.
- 5.1.3. No Mow May is coming to an end.
- 5.1.4. Hammond Garden has started this week. Crews are working towards taking out the current plants to turn the garden into a fountain again. The garden will be replanted at the beginning of June.
- 5.1.5. Installing new banners on Tower Avenue & Belknap Street before the end of June.
- 5.1.6. Starting new dog park/hockey rink conversion with gates in South End next week.
- 5.1.7. Disc golf baskets were put in the Superior Municipal Forest this week.
- 5.1.8. Carl Gullo Project will be starting in the next couple of weeks.
- 5.1.9. The docks at Barker's Island and Arrowhead were resurfaced with composite decking and bumpers.
- 5.1.10. The cutting boards from Epicurean were installed at two of the fish cleaning stations.
- 5.1.11. Dog leash & off leash ordinance signs are on order and will be put up as soon as they come in.

### 5.2. Director's Update

- 5.2.1. Tribute Tree Ceremonies are coming up. This year we will also be doing a bench dedication the same day, and will be held on June 6, 2023.
- 5.2.2. There were 11 bricks sponsored and being installed in Children's Memorial Garden. The dedication ceremony will be held on July 22, 2023.
- 5.2.3. Woodstock Bay went out for rebid again and came in at \$1.19M. This will be on the next Public Works Meeting agenda. The grant was extended until December of next year.
- 5.2.4. Working on getting the water line repairs done at SYO.

- 5.2.5. The pavilion on the top of the old Landfill at Wisconsin Point is going to be connecting to the pathway to Lot 1 and will be installed within the next few months.
- 5.2.6. Pickle Pond Project by Barkers Island - there is a website with ongoing updates <https://pickle-pond-epa.hub.arcgis.com>. They have a deadline of getting that road opened by July 4, 2023. They are hoping to have the project done by Dragonboat Festival at the end of August.
- 5.2.7. Spoke about people parking RV's overnight. Some changes were made to the City ordinances and it now shows park hours, streets, and adjacent streets for no overnight parking. The boat launch section was added to overnight camping. If people have an unoccupied trailer, they can park there overnight if they have a valid permit. Still need to figure out a space for RV parking in town, as need is increasing.

## **6. FUTURE AGENDA ITEMS**

- 6.1. CIP draft
- 6.2. Cross Country Ski Season Recap

## **7. SCHEDULE SPECIAL MEETING**

A special meeting will be held on August 24, 2023, to discuss the CIP Projects.

## **8. ADJOURNMENT**

Councilor Ledin adjourned the meeting at 6:26 p.m.

---

*Respectfully submitted by Kara Czapinski*