

# Licenses and Fees Committee Meeting Minutes

City of Superior, Wisconsin



The meeting was called to order by Councilor Fennessey at 1:13 pm on May 9, 2022 in Government Center Room 204.

## 1 ROLL CALL

COUNCILORS PRESENT: Brent Fennessey (Chair), Jack Sweeney (Vice-Chair), Lindsey Graskey

COUNCILORS ABSENT: Mike Herrick (Alt)

CITY STAFF PRESENT: City Clerk Ramos; Economic Development, Planning & Port Director Serck

OTHERS PRESENT: Shelley Nelson

### 1.1 Election of Chair

### 1.2 Election of Vice-Chair

Councilor Sweeney said he would rather not be elected to either for the new term.

*MOTION by Councilor Fennessey, to elect Councilor Fennessey as chair and Councilor Graskey as Vice-Chair, was seconded by Councilor Sweeney and carried.*

## 2 APPROVAL OF MINUTES

### 2.1 Licenses & Fees Committee (Meeting held March 14, 2022)

*MOTION by Vice-Chair Graskey to approve, seconded by Councilor Sweeney and carried.*

There was no objection Clerk Ramos's request to consider Item No. 4.1 out of order, due to Director Serck's presence being required at another meeting.

### 4.1 Licensing Mobile Food Vendors

Director Serck advised why the city didn't currently license mobile food truck vendors. The committee agreed that there was no need to begin licensing them now, since they were licensed by the Douglas County Health Department.

*NO ACTION.*

Director Serck left the meeting at 1:29 pm.

## 3 OLD BUSINESS

### 3.1 Review of Former License Type Assignments

The list of licenses was divided by type and assigned to committee members as follows:

1. Sales & Business Licenses – Chair Fennessey

2. Transportation & Mobile Businesses (Vehicles, Trucks, Carts, etc) – *Councilor Sweeney*
3. Animal & Misc Licenses – *Councilor Herrick*
4. Entertainment Licenses/Permits and Misc Fees – *Vice-Chair Graskey*

*NO ACTION.*

#### **4 NEW BUSINESS**

##### **4.1 Licensing Mobile Food Vendors**

Item considered after item 2.1. See page 1.

##### **4.2 Propose Future Meeting Topics**

Mayor Paine is considering proposing an ordinance and a corresponding application for the city to license short-term rentals. Certified Building Inspector Rob Thomas may be asking for assistance to reduce the number non-compliant mobile home courts licensed in the city.

#### **5 ADJOURNMENT**

Meeting was adjourned at 1:52 pm.

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*Respectfully submitted by Camila Ramos, City Clerk*