

**PROCEEDINGS OF THE REGULAR COMMON COUNCIL MEETING  
SUPERIOR, WISCONSIN  
Tuesday, January 3, 2023**

The Regular Meeting of the Common Council was called to order by Mayor Jim Paine at 6:30 p.m. in the Government Center, Board Room 201.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Present: Nick Ledin, Jenny Van Sickle, Jack Sweeney, Brent Fennessey, Tylor Elm, Ruth Ludwig, Mike Herrick, Mark Johnson, Lindsey Graskey – 9

Absent: N/A

Also Present: Mayor Paine, City Attorney Prell, City Clerk Ramos

**3. PRESENTATIONS AND PUBLIC HEARINGS**

**3.1 Douglas County Historical Society Presentation**

by Business Manager Jon Winter, Douglas County Historical Society

**4. APPROVAL OF MINUTES**

**4.1 December 20, 2022 - Regular Council Meeting**

**MOTION to approve, by Councilor Herrick, was seconded by Councilor Elm and carried.**

**5. CORRESPONDENCE TO BE FILED** *(No action)*

**5.1 CLAIMS** referred to the Liability Claims Committee by City Clerk's Office:

1. Claim No. 22-21, Kevin Johnson (Received 12/28/2022)

**6. MAYOR'S REPORT**

**6.1 Report from Mayor Paine**

**7. STANDING COMMITTEE REPORTS**

**7.1 Human Resources Committee** *(Meeting held December 19, 2022; Special Meeting held December 22, 2022)*

Report from Councilor Ludwig.

RECOMMENDATIONS:

1. Approve updates to the Non-Union Salary & Benefits Policy Handbook to eliminate obsolete public works control point language and update Working Foreman job description and pay rates effective January 1, 2023.

**MOTION to approve, by Councilor Ludwig, was seconded by Councilor Fennessey and carried.**

2. Approve Flexible Work policy #01.16 which will replace existing Telecommuting policy.

**MOTION to approve, by Councilor Ludwig, was seconded by Councilor Ledin and carried.**

3. Approve extending the COVID-19 Related Administration Leave Policy through January 31, 2023.

**Councilor Graskey momentarily stepped out of the chambers as the Council considered this item.**

**MOTION to approve, by Councilor Ludwig, was seconded by Councilor Sweeney and carried.**

4. Approve wage increase adjustment of 5% for all Non-Union employees effective on January 1, 2023.

**MOTION to approve, by Councilor Fennessey, was seconded by Councilor Ludwig and carried. Councilor Van Sickle abstained.**

**7.2 Public Works Committee** (*No meeting to report*)

**7.3 Finance Committee** (*No meeting to report*)

**7.4 Licenses and Fees Committee** (*No meeting to report*)

**7.5 Public Safety Committee** (*Meeting held December 15, 2022*)  
Report from Councilor Ledin.

RECOMMENDATIONS:

1. Approve **O23-4296**, an ordinance amending City Code Chapter 112, Traffic Code, Article III, Parking, Schedule C, No Parking on Odd-Numbered Side of Street, to add Winter Street (from Cypress Avenue to Hammond Avenue).

**MOTION to approve, by Councilor Ledin, was seconded by Councilor Johnson and carried.**

2. Approve **O23-4297**, an ordinance amending City Code Chapter 112, Traffic Code, Article VII, Schedule I, Streets Excluded from Calendar Parking, to add Winter Street (from Cypress Avenue to Hammond Avenue).

**MOTION to approve, by Councilor Ledin, was seconded by Councilor Johnson and carried.**

**7.6 Committee of the Whole Meeting** (*No meeting to report*)

**8. SPECIAL COMMITTEE REPORTS**

**8.1 REPORTS WITH RECOMMENDATIONS**

**8.1.1 Plan Commission** (*Meeting held December 21, 2022*)

Report from Mayor Paine.

**RECOMMENDATIONS:**

1. Approve a Small Business Grant application and development agreement for Louada Granite, LLC (SBGP22-16).
2. Approve a Small Business Grant application and development agreement for Shelly, LLC DBA Central Pub (SBGP22-17).
3. Approve a Small Business Grant application and development agreement for Five Star Automotive (SBGP22-18).

**MOTION to approve recommendations 1-3, by Councilor Elm, was seconded by Councilor Graskey and carried.**

4. Approve allocating \$30,000.00 from the Neighborhood Improvement Fund to the landscaping pilot program—Scenery and Home.

**MOTION to approve, by Councilor Elm, was seconded by Councilor Graskey and carried.**

**8.2 REPORTS SANS RECOMMENDATIONS**

**8.2.1 Mayor's Commission on Communities of Color** (*Meeting held December 12, 2022*)

No report received.

**9. OLD BUSINESS**

**10. NEW BUSINESS**

- 10.1 CITY CLERK RAMOS** recommends approval of miscellaneous licenses.

**MOTION to approve, by Councilor Herrick, was seconded by Councilor Ludwig and carried.**

**10.2** CITY CLERK RAMOS recommends approval of a Temporary Class “B” Beer License for Douglas County Historical Society (President Valerie Burke, 1101 John Avenue, Superior, WI 54880), for the Christmas Musicale, which will be held on January 5, 2023.

**MOTION to approve, by Councilor Fennessey, was seconded by Councilor Elm and carried.**

**10.3** CITY CLERK RAMOS recommends approval of a Temporary Class “B” Beer License for Performing Arts Student Scholarship Foundation (President Wallace Olson, PO Box 1028, Superior, WI 54880), for the Lake Superior Ice Festival, which will be held on January 27 and 28, 2023.

**MOTION to approve, by Councilor Graskey, was seconded by Councilor Elm and carried.**

**10.4** HOUSING COORDINATOR & PLANNER SKRENES recommends approving the sale of a Superior Vacant-to-Value property located at 1525 Clough Avenue in the amount for \$2,500.00 to Clifton Holliday, who anticipates the rehabilitation to be completed eighteen months after the closing date.

**MOTION to approve, by Councilor Fennessey, was seconded by Councilor Elm and carried.**

## **11. BUSINESS BY PUBLIC**

**Councilor Sweeney formally thanked the City of Superior Public Works Department for keeping our streets safe during 2 recent snowstorms.**

**Meeting adjourned at 7:27 p.m.**

Respectfully submitted,  
Camila Ramos, City Clerk  
Superior, Wisconsin

Approved this 17th day of January, 2023.

Attest:

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Mayor

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City Clerk